



# **TOWN COUNCIL SPECIAL MEETING**

**Tuesday, May 16, 2023 at 6:00 pm**

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ  
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

## **AGENDA AMENDED 5/15/23 9:00 A.M. TOWN COUNCIL SPECIAL MEETING: 6:00 P.M.**

- 1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:**
- 2. INVOCATION:**
- 3. ROLL CALL:**

Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

**4. PUBLIC PARTICIPATION:**

This portion of the agenda is set aside for the public to address the Council regarding items, whether they are listed on the agenda for discussion or not. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02(H).) Comments are limited to a 3-minute time period.

**5. COUNCIL, MANAGER AND STAFF REPORTS:**

Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

- a. Mayor & Council Reports: Summary Updates on committee meetings.**
- b. Manager Tim Rasmussen: Summary Updates & presentation(s)**
- c. Staff Reports: Summary Updates**

**6. PRESENTATION BY WHITE MOUNTAIN REGIONAL MEDICAL CENTER:**

Presentation on the new emergency room project. Presentations are to be less than 10 minutes.

**7. CONSENT ITEMS:**

- a. Consider approval of April 19, 2023 Regular Council Meeting Minutes.
- b. Consider ratification and approval of the accounts payable register from April 11, 2023 through May 9, 2023.

**NEW BUSINESS**

**8. TOURISM TAX FUND REQUESTS:**

**a. BALLOONS OVER ROUND VALLEY:**

Discussion and possible action regarding the Tourism Tax Fund request in the amount of \$750 to Sierra Propane for the Balloons Over Round Valley event.

**b. ROUND VALLEY QUILT SHOW:**

Discussion and possible action regarding the request for Tourism Tax Funds in the amount of \$750 to Quilters Haven for the Round Valley Quilt Show.

**c. SPRINGERVILLE RIB THROWDOWN:**

Discussion and possible action regarding the Tourism Tax Fund request in the amount of \$750 to Better World Barbecue for the Springerville Rib Throwdown event.

**d. ARTIST AND AUTHOR EXPO:**

Discussion and possible action regarding the Tourism Tax Fund request in the amount of \$750 to the SE Chamber of Commerce for the Artist and Authors Expo event.

**e. ROUND VALLEY JUNIOR RODEO:**

Discussion and possible action regarding the Tourism Tax Fund request in the amount of \$750 to Round Valley Junior Rodeo for the 2023 Season that runs from Memorial Day through July.

**9. TOURISM TAX COMMITTEE:**

Discussion and possible action to update the Tourism Tax Committee Procedure Manual.

**10. SPRINGERVILLE-EAGAR CHAMBER OF COMMERCE:**

Discussion and possible action to direct the Town Manager and/or a Councilor or a member of the public to serve on the Springerville-Eagar Chamber of Commerce governing board.

**11. AGENDA AMENDED 5/15/23 9:00 A.M. - APPEAL OFFICER:**

Discussion and possible action to appoint an Appeal Officer per the Employee Manual Section 13.2.

**12. NAMING OF THE TOWN HALL PARK:**

Discussion and possible action to formally name the park behind Town Hall.

**13. AZ DEPARTMENT OF HOUSING AGREEMENT:**

Discussion and possible action on the agreement with the State of AZ Department of Housing for mobile and manufactured homes.

**14. LEASE AGREEMENT WITH THE TOWN OF EAGAR:**

Discussion and possible action regarding a motor vehicle lease agreement with the Town of Eagar

for a fire truck.

**15. FEE REMOVAL FROM THE FEE SCHEDULE:**

Discussion and possible action to remove the Zoning Code Book purchase option from the Town of Springerville fee schedule.

**16. EXECUTIVE SESSION:**

**a. TOWN ATTORNEY RFQ REVIEW:**

Council may enter into Executive Session to review interested parties credentials pursuant to A.R.S. 38-431.03 (A) (1), discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions.

**17. TOWN ATTORNEY APPOINTMENT:**

Discussion and possible action to appoint a Town Attorney.

**18. ADJOURNMENT:**

Submitted by: \_\_\_\_\_

Posted by: \_\_\_\_\_

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at [kmiller@springervilleaz.gov](mailto:kmiller@springervilleaz.gov) to be read if their is a call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.



# Town Council Agenda Staff Report

## AIRPORT MANAGER'S REPORT

May 3, 2023

1. **Recent Fuel Sales**
  - a. **April 2023: 4,580.45 gallons (\$23,716.11)**
2. **Projects:**

**Runway 3/21 Reconstruction (Design):** Waiting for final documents to close out design grant. Management of the Construction bidding process is the final phase of this grant.

**Runway 3/21 Reconstruction (Construction):** Pre-Bid conference held 04/13/2023 with one construction company in attendance. We received one bid on 04/27/2023 for \$1,800,237.50. This bid is well over the Engineer's Estimate of \$1,260,378.00. A conference call with the FAA was held on May 1<sup>st</sup> and we were informed that FAA will not be able to fund the additional costs this year. They have suggested that we apply again next year. After requesting the bidding contractor to review their proposal, they informed us that they are unable to adjust their bid at this time, so we have elected to postpone and apply for next year's grant.

**Wildlife Fence Design & Install Phase I:** Surveyors completed their site visit on March 27. Kimley-Horn expects to have 30% design completed and submitted to me later in the first week of May.

**APMS (Airport Pavement Maintenance System):** A sealcoat of approximately 4,000 linear feet of runway 3/21 has been approved and should be completed sometime this summer. The APMS program is administered by ADOT. Projects are funded 90% by ADOT with a 10% match by the Town. This project has already been approved by Council.

**On-Call Engineering / Planning / Environmental:** We are currently accepting Statements of Qualifications for a new on-call agreement for Planning, Environmental, and Engineering services. This would be a three-year agreement with two potential one-year extensions.

3. **Comments**

Our current based aircraft count is 13.

We have hired a new, part-time Airport Attendant, Bradley Meerfeld. The Airport will now be able to return to 7 day per week operating hours.





# Town Council Agenda Staff Report



Town Council Agenda Staff Report

COMMUNITY SERVICES DEPARTMENT REPORT  
May, 2023

On April 5<sup>th</sup>, we had an onsite audit for our meals and transportation program. The audit went very well and it was great for our NACOG representative to see how well our staff work together to provide services for our seniors in the community.

On April 17 – 18, I attended the required NACOG AAA Conference in Flagstaff for updates in the program.

On Tuesday, April 25<sup>th</sup>, I attended a Blood Pressure Community Training in Phoenix. The purpose of this was to receive certification in order to provide B/P measurements for the seniors each week. I will be providing this service on Mondays between 10:30 – 11:30.

We had a great turn-out for our Easter Dinner, serving 67 lunches plus delivering 26 to Meals on Wheels. We had ten visitors from the Lodge Legacy Center/Apache County Youth Council, who came to eat lunch with the seniors and bring Easter Baskets for the seniors as well. We were excited to have Mayor Shelly Reidhead and Town Manager, Tim Rasmussen join us for lunch, it was a great event.

**MONTHLY REPORTING**

Financial/Statistical Reports and Grants completed for the following grants/contracts:

Aging & Adult Congregate Meals and Aging & Adult Meals on Wheels; Headstart Invoicing and Production Sheets; NACOG - Aging and Adult Transportation Services; ADOT – 5310 Reporting; Arizona Long Term Care (ALTCS) Meal Program; Senior Community Senior Employment Program (SCSEP); St. Mary’s Senior Citizens Food Box Program, United Food Bank Community Food Box Distribution and monthly report; Low Income Home Energy Assistance Program DES – Monthly Reporting; U of A Coop Ext. – Invoicing, Reports and annual closeout submission

April– Community Assistance and Senior Services Counts:

Senior & Meal Services		Low Income Assistance Services	
Congregate Meals	381	Food Commodity Box (households)	394
Home Delivered Meals	395	Food Cards	11
Long Term Care Meals	20	Bus Pass	4
Indigent Meals	30	Fuel Cards	6
HEAD START Meals served	1696	Utility Apps/Deposits & assistance	25
<b>Total Meals Served</b>	<b>2522</b>	Appliance Replacement	1
Senior Equipment	2	Rental Assistance	7
Transportation Units	214	Pet Food Bags Delivered	6
Volunteer Hours	100	Senior Food Boxes	127

Nutrition Education Program

Location	Age Group	Curriculum	# Participants	# Classes
Senior Center	Seniors	Nut Ed/ Food Demo	10	1
Round Valley Elementary	Kindergarten	My Plate	89	12
Round Valley Preschool	Preschool	Color Me Healthy	30	2
Vernon Elementary	K-8	My Plate	115	7



Town Council Agenda Staff Report







Town Council Agenda Staff Report

Round Valley Community Services & Senior Center

# Senior News



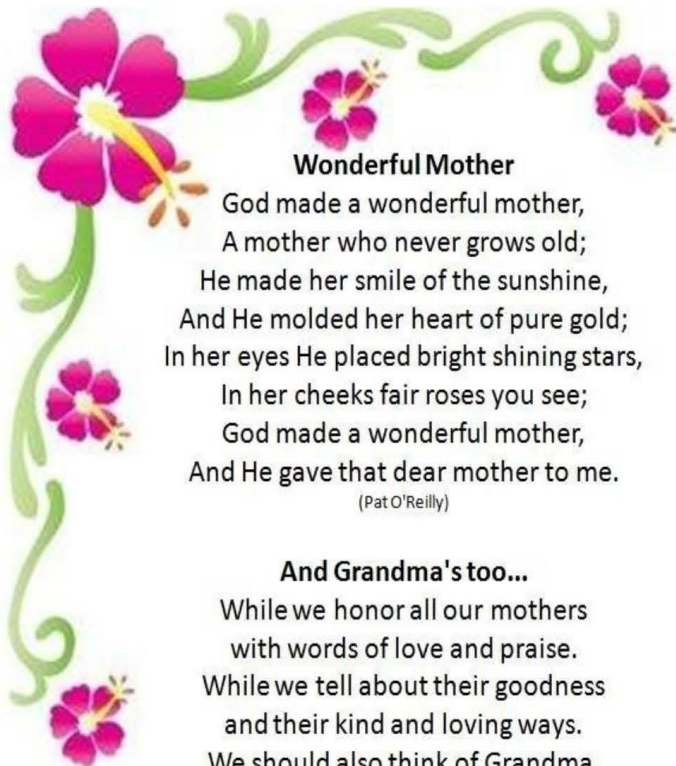
Robin Aguero, Director

356 S. Papago St., Springerville, AZ

928-333-2516



*You're Invited*  
**Food, Fun & Friendship**



### Wonderful Mother

God made a wonderful mother,  
A mother who never grows old;  
He made her smile of the sunshine,  
And He molded her heart of pure gold;  
In her eyes He placed bright shining stars,  
In her cheeks fair roses you see;  
God made a wonderful mother,  
And He gave that dear mother to me.

(Pat O'Reilly)

### And Grandma's too...

While we honor all our mothers  
with words of love and praise.  
While we tell about their goodness  
and their kind and loving ways.  
We should also think of Grandma,  
she's a mother too, you see....  
For she mothered my dear mother  
as my mother mothers me.

Author Unknown



### Cooking Demonstration

Tuesday, May 23

10:30 am



**Yummy Spring  
Recipe**

**with Tomasa Lozoya**

Like Us! Follow Us!



Like our Facebook Page

[https://www.facebook.com/  
RVCommunityServicesCenter](https://www.facebook.com/RVCommunityServicesCenter)



<https://www.instagram.com/>



# Come have your Blood Pressure Checked every Monday between 10:30 - 11:30

## Blood Pressure Categories



BLOOD PRESSURE CATEGORY	SYSTOLIC mm Hg (upper number)		DIASTOLIC mm Hg (lower number)
NORMAL	LESS THAN 120	and	LESS THAN 80
ELEVATED	120-129	and	LESS THAN 80
HIGH BLOOD PRESSURE (HYPERTENSION) STAGE 1	130-139	or	80-89
HIGH BLOOD PRESSURE (HYPERTENSION) STAGE 2	140 OR HIGHER	or	90 OR HIGHER
HYPERTENSIVE CRISIS (consult your doctor immediately)	HIGHER THAN 180	and/or	HIGHER THAN 120

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[heart.org/bplevels](http://heart.org/bplevels)

## Categorías de Presión Arterial



CATEGORIA DE LA PRESIÓN ARTERIAL	SISTÓLICA mm Hg (número de arriba)		DIASTÓLICA mm Hg (número de abajo)
NORMAL	MENOS DE 120	y	MENOS DE 80
ELEVADA	120-129	y	MENOS DE 80
PRESIÓN ARTERIAL ALTA (HIPERTENSIÓN) NIVEL 1	130-139	o	80-89
PRESIÓN ARTERIAL ALTA (HIPERTENSIÓN) NIVEL 2	140 O MÁS ALTA	o	90 O MÁS ALTA
CRISIS DE HIPERTENSIÓN (consulte a su médico de inmediato)	MÁS ALTA DE 180	y/o	MÁS ALTA DE 120

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[heart.org/bplevels](http://heart.org/bplevels)



Town Council Agenda Staff Report



ANSWERS  
by heart



## What is High Blood Pressure?

Blood pressure is the force of blood pushing against blood vessel walls. It's measured in millimeters of mercury (mm Hg).

High blood pressure (HBP) means the pressure in your arteries is higher than it should be. Another name for high blood pressure is hypertension.

Blood pressure is written as two numbers, such as 112/78 mm Hg. The top, or larger, number (called systolic pressure) is the pressure when the heart beats. The bottom, or smaller, number (called diastolic pressure) is the pressure when the heart rests between beats.

**Normal blood pressure** is below 120/80 mm Hg. If you're an adult and your systolic pressure is 120 to 129, and your diastolic pressure is less than 80, you have **elevated blood pressure**. **High blood pressure** is a systolic pressure of 130 or higher, or a diastolic pressure of 80 or higher, that stays high over time.

High blood pressure usually has no signs or symptoms. That's why it is so dangerous. But it can be managed.

Nearly half of the American population over age 20, has HBP, and many don't even know it. Not treating high blood pressure is dangerous. High blood pressure increases the risk of heart attack and stroke.

Make sure you get your blood pressure checked regularly and treat it the way your health care professional advises.

BLOOD PRESSURE CATEGORY	SYSTOLIC mm Hg (upper number)		DIASTOLIC mm Hg (lower number)
NORMAL	LESS THAN 120	and	LESS THAN 80
ELEVATED	120-129	and	LESS THAN 80
HIGH BLOOD PRESSURE (HYPERTENSION) STAGE 1	130-139	or	80-89
HIGH BLOOD PRESSURE (HYPERTENSION) STAGE 2	140 OR HIGHER	or	90 OR HIGHER
HYPERTENSIVE CRISIS (consult your doctor immediately)	HIGHER THAN 180	and/or	HIGHER THAN 120

### Am I at higher risk of developing HBP?

There are risk factors that increase your chances of developing HBP. Some you can control, and some you can't.

Those that can be controlled are:

- Cigarette smoking and exposure to secondhand smoke
- Diabetes
- Being obese or overweight
- High cholesterol
- Unhealthy diet (high in sodium, low in potassium, and drinking too much alcohol)
- Physical inactivity

Factors that can't be modified or are difficult to control are:

- Family history of high blood pressure
- Race/ethnicity
- Increasing age
- Gender (males)
- Chronic kidney disease
- Obstructive sleep apnea

Socioeconomic status and psychosocial stress are also risk factors for HBP. These can affect access to basic living needs, medication, health care professionals, and the ability to adopt lifestyle changes.

(continued)





## Town Council Agenda Staff Report



## What is High Blood Pressure?

### How can I tell I have it?

The only way to know if you have high blood pressure is to get it checked regularly.

For proper diagnosis of HBP, your health care professional will use an average based on two or more readings obtained on two or more visits.



### What can I do about HBP?

- Don't smoke and avoid secondhand smoke.
- Reach and maintain a healthy weight.
- Eat a healthy diet that is low in saturated and trans fats and rich in fruits, vegetables, whole grains and low-fat dairy products. Aim to consume less than 1,500 mg/day of sodium (salt). Even reducing your daily intake by 1,000 mg can help.
- Eat foods rich in potassium. Aim for 3,500 – 5,000 mg of dietary potassium per day.
- Limit alcohol to no more than one drink per day if you're a woman or two drinks a day if you're a man.
- Be more physically active. Aim for 150 minutes of moderate-intensity physical activity or at least 75 minutes of vigorous physical activity per week, or a combination of both, spread throughout the week. Add muscle-strengthening activity at least two days per week for more health benefits.
- Take medicine the way your health care professional tells you.
- Know what your blood pressure should be and work to keep it at that level.

### HOW CAN I LEARN MORE?

- 1 Call 1-800-AHA-USA1 (1-800-242-8721), or visit [heart.org](http://heart.org) to learn more about heart disease and stroke.
- 2 Sign up for our monthly *Heart Insight* e-news for heart patients and their families at [Heartinsight.org](http://Heartinsight.org).
- 3 Connect with others sharing similar journeys with heart disease and stroke by joining our Support Network at [heart.org/SupportNetwork](http://heart.org/SupportNetwork).

### Do you have questions for your doctor or nurse?

Take a few minutes to write down your questions for the next time you see your health care professional.

For example:

- Will I always have to take medicine?**
- What should my blood pressure be?**

### MY QUESTIONS:

We have many other fact sheets to help you make healthier choices to reduce your risk for heart disease, manage your condition or care for a loved one. Visit [heart.org/AnswersByHeart](http://heart.org/AnswersByHeart) to learn more.



## Town Council Agenda Staff Report

# Broccoli Cheese Bites



Kids will love these broccoli bites for a snack or a side.

### Yield

15 each

### Ingredients

- 2 cups broccoli, rinsed, chopped, and cooked
- 2 eggs
- 2 tablespoons oil
- 1/2 teaspoon salt
- 1/2 cup bread crumbs
- 1/2 cup cheese (cheddar, Colby-Jack, or Parmesan)

### Steps

- Mix all the ingredients.
- Shape the mixture into patties 1 inch in diameter.
- Heat the oil in a skillet, then add the patties and cook until both sides are crispy.



# Apple Spinach Salad

Add more fruits and vegetables to your day with this simple, flavorful salad.

### Yield

6, 1/2 cup servings

### Ingredients

- 4 cups spinach leaves
- 2 tablespoons canola oil
- 2 1/2 tablespoons cider vinegar
- 1 tablespoon sugar
- 1/4 teaspoon salt
- 1/4 cup red onion (chopped)
- 1 medium apple (tart, cut into bite-sized chunks)
- 1/4 cup raisins (or dried cranberries)

### Steps

- Wash spinach thoroughly. Pat dry or spin in a salad spinner.
- Tear spinach into bite-sized pieces and place in a large bowl. Set aside.
- In a small bowl mix oil, vinegar, sugar, and salt.
- Add the apple, onion, and dried fruit to the oil mixture and toss to coat apples. Let stand ten minutes.
- Combine ingredients together in the large bowl of spinach and serve.
- Refrigerate leftovers.

### Notes

- The spinach and oil/vinegar mixture can be prepared ahead and stored separately in the refrigerator.
- To keep the apple from getting brown, cut the apple and add to the oil/vinegar mixture then assemble the salad just before serving. The vinegar in the dressing keeps the apple from browning.
- For a complete meal, add slices of baked or grilled chicken breast and serve with a slice of whole wheat bread and a glass of skim milk.
- Add feta or walnuts for additional flavor!







Town Council Agenda Staff Report

Come join us at the Round Valley Community Services & Senior Center

Monday—Thursday, 7:00 am—2:00 pm



Lunch served at 11:30

Salad Bar w/ meals  
Every Wednesday



**BINGO**  
WEDNESDAYS  
12:00 PM

**Senior Food Boxes**

2nd Tuesday of each month

For information or to sign up:

Judy Wiltbank

333-2516 x254



**Drive-Thru Food Bank**

Every Tuesday

10:00 am—12:30 pm

356 S. Papago St.

Springerville

**NEVER MISS A NEWSLETTER**



If you would like to receive a copy of our newsletter via email each month, send an email ....

TO: raguero@springervilleaz.gov

SUBJECT: Email Newsletter



**DOOR TO DOOR TRANSPORTATION SERVICES**

Local Transportation available throughout **Springerville and Eagar**

**Requested Donation:**

\$2.50/ One Way

\$5.00/ Round Trip

**Show Low :**

1st and 3rd Friday of each month (min. 3 reservations)

\$15 Charge for Round Trip

*Make your reservation at least 24 working hours in advance by calling: 928-245-2528*

**Blood Pressure Check**

Mondays

(see calendar)

10:30—11:30














Town Council Agenda Staff Report

# MAY

# 2023

CENTER OPEN

M-Th 7:00a.m.—2:00p.m.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
<b>1</b> Lunch served at 11:30  BP Check 10:30—11:30	<b>2</b> Lunch served at 11:30 Food Bank 10:00—12:30 YOGA—Pilates 10:30	<b>3</b> Lunch served at 11:30 	<b>4</b> Lunch served at 11:30
<b>8</b> Lunch served at 11:30  BP Check 10:30—11:30	<b>9</b> Lunch served at 11:30 SENIOR BOXES YOGA—Pilates 10:30 Food Bank 10:00—12:30	<b>10</b> Lunch served at 11:30 	<b>11</b> Lunch served at 11:30
<b>15</b> Lunch served at 11:30	<b>16</b> YOGA—Pilates 10:30 Lunch served at 11:30 Food Bank 10:00—12:30	<b>17</b> Lunch served at 11:30 	<b>18</b> Lunch served at 11:30
<b>22</b> Lunch served at 11:30  BP Check 10:30—11:30	<b>23</b> Food Demo 10:30 am Lunch served at 11:30 Food Bank 10:00—12:30	<b>24</b> Lunch served at 11:30 	<b>25</b> Lunch served at 11:30
<b>29</b> CLOSED FOR <b>MEMORIAL DAY</b> 	<b>30</b> YOGA—Pilates 10:30 Lunch served at 11:30 Food Bank 10:00—12:30	<b>31</b> Lunch served at 11:30 	



Town Council Agenda Staff Report

**MENU – MAY, 2023**

Lunch Served at 11:30 a.m.

Recommended Donation - \$5 per meal. Please donate what you can afford.

Monday	Tuesday	Wednesday	Thursday	Friday
1 Pepperoni Pizza Green Salad w/ Tomatoes 3-Bean Salad w/ Garbanzo, Green Beans & Corn Pineapple	2 Chicken Enchiladas Spinach Diced Cabbage & Tomatoes Tortillas Mixed Berries	3 Baked fish Mixed Veggies 7-Layer Salad Roll Fruit Cocktail	4 Beef Lasagna Seasoned Carrots Cucumbers & Tomatoes Garlic Bread Bananas	5 Turkey Burger/ Bun Baked Beans Lettuce/ Tomatoes Summer Squash Fruit Cup
8 Egg Salad Sandwich Cole Slaw w/ Cabbage & peppers Minestrone Soup WG Bread Strawberries	9 Meat Loaf Mashed Potatoes Sliced Tomatoes Seasoned Carrots WW Bread Tropical Fruit	10 Herb Baked Chicken Green Beans Romaine Salad Cornbread Orange	11 Hamburger/Bun Lettuce/Tomato/ Pickles Baked Beans Pears	12 BBQ Pork Ribs Sweet Potatoes Tossed Green Salad Roll Fruit Cup
15 Turkey & Cheese Sandwich Glazed Beets Broccoli Orange	16 Salisbury Steak Mashed Potatoes w/ gravy, Roll Steamed Carrots Peaches	17 Chicken Taquitos Pinto Beans Lettuce/Tomato Fruit Cocktail	18 Pork Roast Mashed Potatoes/Gravy Bread Spinach Applesauce	19 Southwest Chicken Salad Black beans & Corn Mixed Greens Tortilla
22 Beef Tacos w/ Cheese Lettuce & Tomato Pears	23 Oven Fried Chicken/Roll Mashed Potatoes Steamed Carrots Pineapple	24 Beef Chili w/ Hamburger Bread Broccoli Peaches	25 Hamburger Casserole Roll, Green Beans Lettuce/Tomato Mandarin Oranges	26 Southwest Chicken Salad Black beans & Corn Mixed Greens Tortilla
29 CLOSED FOR MEMORIAL DAY 	30 Baked Ham Seasoned Carrots Mashed Potatoes & Gravy WG Roll Pineapple	31 Chicken Fajitas Onions & Peppers Sliced Tomatoes Tortilla Orange		

Services are funded by the Older Americans Act, SSBG funds and the State of Arizona. Funding is allocated on a regional basis from the Arizona Department of Economic Security, Division of Aging and Adult Services (DAAS) to Area Agencies on Aging. Eligibility for programs: Seniors or adults with disabilities. Additional requirements may vary by program. Client contributions are encouraged and are vital for continuation of the programs. Language assistance and alternate forms of communication are available upon request Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI and VII) and the Americans with Disabilities Act of 1990 (ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, Area Agency on Aging NACOG prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex, national origin, age, and disability. Area Agency on Aging NACOG must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities.





# Town Council Agenda Staff Report

## Report for April 2023

### Springerville Heritage Center & Casa Malpais Archaeological Park / Community Event Planning

- Visitor counts were slightly lower in April. There were approximately 188 guests.
- There were 19 people who took the Casa Tour in April. Revenue from tours was \$226. The high winds during the month prevented us from offering tours on numerous days. Hopefully the weather will be better in May so more people will be able to take advantage of the tours.
- As always, the feedback from patrons regarding the Museum and Casa was extremely positive.
- After approval was received from Council, banners for Flag Day and 4<sup>th</sup> of July as well as Fall Fest were ordered. They should arrive in time for Flag Day. The banners will be on both Main Street and South Mountain.





## Town Council Agenda Staff Report

### Springerville Police Department Agenda Items and staff report

#### 1. Round Valley Police Department 2023 Stats

	March	April
Calls for service:	175	215
Self-initiated Calls	44	41
Citizen:	26	16
Agency Assist:	5	20
Total traffic citations:	10	11
Verb warning:	31	25
Written Warning:	13	6
DUI	1	1
Vehicle collisions	3	2
Felony Cases	8	9
Misdemeanor	12	13
DV	4	3
Total Arrests	18	12

#### 2. General Information April 2023: 187 DRs (informational incidents and written criminal reports):

- a. Felony probation violation arrest of 37 yo male from Springerville
- b. Underage drinking arrest by 16yo from Eagar (juvenile referral)
- c. DUI arrest of 36 yo male from Eagar
  
- d. Stolen ATV - no suspect
- e. Felony warrant arrest of 26 yo male from Eagar

- f. Stolen vehicle arrest of 39 yo male from Phoenix
- g. Vehicle theft and felony warrant arrest of 26 yo male from Eagar
- h. Package theft of front porch - no suspect
- i. DUI drugs by 19 yo male from New York (charges sent to County Attorney)
- j. Domestic Violence by 26 yo male and 29 yo female from Eagar (both arrested)
- k. Shoplifting at Western Drug - unknown suspects
- l. Agg. DV assault, disorderly conduct and criminal damage arrest of 24 yo male of Eagar
- m. Assault and disorderly conduct arrest of 22 yo male of Eagar and 24 yo male of Mesa
- n. Felony warrant and weapons misconduct arrest of 58 yo male of Eagar
- o. DV disorderly conduct arrest of 28 yo male of Utah

3. Office:

6 sets of fingerprints

7 public records requests

6 prosecutor records requests

2 vehicle impound releases

1 K9 surrender

1 K9 kennel fee (K9 release from doggie jail)

1 K9 license issued

28 hours of Property and Evidence audit

32 hours of Records audit and retention

4. Additional:

April 26<sup>th</sup> Chief Merrill and the Round Valley Trak participated in Special Olympics (Unified Lobos).

April 27<sup>th</sup> Officer Gleeson and Maly attended the career day at the High School

April 28<sup>th</sup> Officer Gleeson and Amaya participated in the Round Valley Reality Tour by CARE AZ hosted by Momentum Life Church

5. Current Staff: 6 Sworn Peace officers.  
2 Administrative Assistants  
1 Animal control officer  
9 CVP Volunteers

6. We conducted panel interviews on two entry level and one lateral applicant. All three applicants took the written exam and were fingerprinted. All three applicants performed the physical abilities test (all fail short of minimum standards). At this time, two applicants will move forward to backgrounds.

We Have corresponded with six other entry level applicants. We have Town applications from four of them and we are awaiting their AZPOST applications.

Applicant Williams Robles' background is almost complete, and we will be scheduling her polygraph and medical/drug screening soon.

***Dayson W Merrill, Chief of Police***

Town of Springerville Police Department  
418 E Main Street  
Springerville, AZ 85938



# Town of Springerville, Arizona Proposed Agenda Item

Please add the following item to the Agenda for the next available Town Council meeting. Thank you.

TRAVIS UDALL CEO WMRMC

Requester

Phone number

Date May 16 Board meeting

Request:

Presentation on new ER

project to Council.

Please return form to the Town Manager or the Town Clerk and the items will be reviewed and may be placed on the next available agenda. Please keep presentations from 3 to 10 minutes. Thank you for your cooperation.



**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Kelsi Miller, Town Clerk  
**DATE:** 05/16/2023  
**SUBJECT:** Consent Items

**SUGGESTED MOTIONS:**

I move we approve consent items 7a and 7b as presented.

Or I move we do not approve this item.

Or I move we table this item.

**STAFF REPORT:**

See attachments



DRAFT

# TOWN COUNCIL REGULAR MEETING

Minutes

Wednesday, April 19, 2023 at 6:00 pm

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ  
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

## TOWN COUNCIL MEETING: 6:00 P.M.

### 1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

**Minutes:**

Mayor Reidhead called the meeting to order at 6:00 p.m. Mike Nuttall led the pledge of allegiance.

### 2. INVOCATION:

### 3. ROLL CALL:

**Minutes:**

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor; Florencio Lozoya, Councilor

### 4. PUBLIC PARTICIPATION:

**Minutes:**

Terry Shove addressed the Mayor and Council. She explained there has been some chatter around the school board. They held a meeting last night and are taking public input very seriously. They plan to review and update policies regarding student/staff discipline and proper procedure. A recent issue that has come up a lot lately is regarding students not currently enrolled in our Schools wanting to participate in extracurricular activities. This is an issue with liability insurance and not being able to cover the kids not enrolled in school. She next updated that Little League basketball has come to an end. They had a great season and a total of 38 teams.

## 5. COUNCIL, MANAGER AND STAFF REPORTS:

### a. Mayor & Council Reports: Summary Updates on committee meetings.

**Minutes:**

None

### b. Staff Reports: Summary Updates

**Minutes:**

Chief of Police Dayson Merrill was thanked by Council for the great job the department is doing. He reported that Officer Maly started full-time on Monday. They currently have 6 sworn officers, 1 animal control, and 2 administrative assistants. They are also talking with a potential cadet and lateral.

### c. Manager Tim Rasmussen: Summary Updates & presentation(s)

**Minutes:**

Manager Rasmussen updated on a meeting he, Kelsi, and Heidi had with the Public Safety Retirement Personnel System regarding the merger of the police departments. Staff will be bringing some options to the council on how we can best handle our unfunded liability. Additionally, we are still working on getting our ORI name changed from Springerville Police Department to Round Valley Police Department. This process could take up to 6 months. Next, he reported he and Mayor Reidhead attended a great Easter lunch at the Community Center. He reminded not only Council but the public of all the services provided through the center including in-house meals, meals on wheels, and transportation. With the funding we are currently receiving Robin is able to serve all people and no one is ever turned away if they do not have the funds for the meals. He reported that the heritage center lost one of our part-time Casa Malpais tour guides this past week. Until this position is filled we will not be offering tours on Saturdays. He let Council know of a report at the Villa Escudilla apartments regarding upstairs tenants not being able to use the flat lift (elevator) during certain hours and days. This could potentially trap tenants upstairs. He and the fire inspector Mr. Vickers conducted an inspection and are working together to get this resolved. He next explained to Council that we are advertising for a Town Attorney. The RFQ opening is May 1st. We have reached out to former interested parties and are hoping to get some responses. Planning and Zoning held their election of officers at the last meeting. Terry Shove will serve as Chairperson and Teresa Becker will serve as the Vice-Chairperson. The Planning and Zoning Administrator / Building Inspector position is still vacant. Manager Rasmussen met with TEP and has requested \$20,000 for park upgrades, specifically lighting and electricity expansion. The park behind Town Hall will also hopefully be named. We will get public and Council input on picking a name. Some name ideas are Liberty park, Freedom park, Coronado park, and Escudilla park. He then let Council know that Commnet has executed their portion of the agreement. He gave an airport update. Sean has been advertising for a part-time employee and for the reconstruction of a runway. The engineer's estimate is over \$1 million. Lastly, he updated that we are working on a contract to lease the fire engine to the Town of Eagar so they will be able to carry the insurance on it.

## 6. CONSENT ITEMS:

### Minutes:

ACTION: Motioned by Councilor Douglas Henderson, seconded by Vice-Mayor Richard Davis to approve consent items 6a, 6b, and 6c as presented.

DISCUSSION: None

### Vote results:

Ayes: 5 / Nays: 0

- a. Consider approval of the March 27, 2023 Special Meeting Minutes.
- b. Consider approval of the March 15, 2023 Regular Meeting Minutes.
- c. Consider ratification and approval of the accounts payable register March 9, 2023 through April 10, 2023.

## OLD BUSINESS

## NEW BUSINESS

## 7. REQUEST FOR SPONSORSHIP: Balloons over Round Valley

### Minutes:

DISCUSSION: John Wilfong gave a brief history that the balloons used to come to Springerville each year. He now has the chance to bring them back. The event will be held from August 24th through the 26th. They will have a media day and have invited both Councils from Springerville and Eagar to come to ride the balloons that day and speak with the media. Although very excited about the event, they have faced some challenges. One of these challenges is with getting donated hotel rooms for the pilots and helpers. They have reached out to all of the hotel owners and the only one willing to donate rooms is the Rogers that own Reeds Lodge. They have graciously donated two rooms but the event will require more than 2 and they do not want the pilots to have to pay for their rooms. Because Reeds Lodge donated rooms they will book the rest of the rooms there to support their business. Some of the sponsorship money will be used for booking this room. He reviewed the tiers of sponsorship with the Council if they wished to be a sponsor. He explained Sierra Propane is donating all of the gas and will not be using the sponsorship money to recoup that money. Any additional funds at the end of the event will go back into the event or to the Fire Department. Council asked if this will be an annual event. Mr. Wilfong said yes, that is the intent. Dani Hommel added to this point they are projecting to have 70 - 80 vendors. Between the mister, bands, and stage rental they have spent approximately \$11,000. Mr. Wilfong further explained this event will be held at the same time as the Apache County Fair but they believe they can resolve this conflict in the future. He further explained to Council they will stage 5 balloons at the park behind Town Hall, one at Safeway, one at Bashas, and one at the Eagar Sierra Propane. They will also be taking a balloon to the elementary school on Thursday for the kids to see. Staff and Council discussed that the Mayor and Council budget does have some wiggle room for sponsorships this year.

ACTION: Motioned by Councilor Donald Scott, seconded by Councilor Florencio Lozoya to sponsor the Balloons over Round Valley event in the amount of \$1,750.

### Vote results:

Ayes: 5 / Nays: 0

#### 8. REQUEST FOR SPONSORSHIP: 2023 Rib Throw Down

**Minutes:**

DISCUSSION: Mike Nuttall with Better World BBQ addressed the Mayor and Council. He informed them shortly after last year's event they finally got their 501C3. To date, they have been able to give \$12,000 to local charities. This year they will be moving the event from the park behind Town Hall to the other Springerville park. Mike explained he is working closely with Tim to see how they can accommodate 50 teams up there. They will have to plan where to put the vendors, beer garden, seating, and kids Q. They will be utilizing the large gazebo in the front. They will not have fireball this year either. Hensley beverage company from Show Low will be their main sponsor. They have also added Subaru 77 and Pepsi as sponsors from Show Low this year. This year for sponsorship they are not asking for money. They are asking for help with the infrastructure at the new location. This year the teams will now be buying their own ribs. They will have ribs from Prairie Fresh and they will be at a very affordable price. Last year they sold 600 racks of ribs in 1.5 hours. They are making some changes to try to slow that and make them last a little longer. AZ BBQ will also be making extra ribs and teams can finish them for people's choice. They have also spoken with the health department and will be requesting a blanket certification for the event instead of individually. They will still send out two inspectors and each team will have an inspection. Tim added that Tucson Electric Power will be supplying a generator. Tim, Tony, and Mike will be walking the park and figuring out where water and electricity need to be run. They also intend to rent the event trailer from Springerville. He thanked the Council and again reiterated they do not want to ask for a cash donation this year.

ACTION: Motioned by Councilor Donald Scott, seconded by Councilor Douglas Henderson to not approve a cash sponsorship donation.

**Vote results:**

Ayes: 5 / Nays: 0

#### 9. TOURISM TAX FUND REQUEST:

**Minutes:**

DISCUSSION: Manager Rasmussen explained to Council this item is from Marcie the Museum Director in order to purchase patriotic and fall banners. A sample banner was presented to Council.

ACTION: Motioned by Councilor Douglas Henderson, seconded by Councilor Donald Scott to approve the request of tourism tax funds to purchase street decorations for the Town in an amount not to exceed \$3,500.

**Vote results:**

Ayes: 5 / Nays: 0

#### 10. FAIR HOUSING MONTH PROCLAMATION:

**Minutes:**

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Florencio Lozoya to proclaim April 2023 fair housing month in the Town of Springerville.

DISCUSSION: None

**Vote results:**

Ayes: 5 / Nays: 0

**11. PROCLAMATION ARBOR DAY 2023:**

**Minutes:**

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to proclaim April 28, 2023, Arbor Day in the Town of Springerville.

DISCUSSION: Manager Rasmussen explained to Council that Mayor Reidhead has donated some trees to replace a few that died in the park. All of Council is welcome to join staff on April 27th at the park for the planting of these trees.

**Vote results:**

Ayes: 5 / Nays: 0

**12. RESOLUTION 2023-R005: EMPLOYEE MANUAL UPDATE**

**Minutes:**

FIRST ACTION: Motioned by Councilor Donald Scott, seconded by Councilor Florencio Lozoya to approve Resolution 2023-R005 updating the employee manual regarding the trial period, removing fire personnel classifications, and authorizing the Town Manager to make future updates to the manual.

DISCUSSION: Manager Rasmussen explained that after a review of the employee manual, it's been determined that some of the changes made to it a couple of years ago have caused some problems. He would like to bring a couple of those changes to the Council each month. He wanted to clarify he is not asking for permission to just change the manual. He is asking for permission to update the manual after approved by Council. Tim further explained his rationale for wanting to change the trial period from 3 months to 6 months.

AMENDED ACTION: Motioned by Councilor Donald Scott, seconded by Councilor Florencio Lozoya to approve Resolution 2023-R005 updating the employee manual regarding the trial period, removing fire personnel classifications, and authorizing the Town Manager to make future updates to the manual after Councils approval.

The Town Clerk read the title of Resolution 2023-R005 out loud for the record.

**Vote results:**

Ayes: 5 / Nays: 0

**13. APPEAL OFFICER:**

**Minutes:**

DISCUSSION: Manager Rasmussen let Council know that in October of 2020, Council appointed the Eagar Town Manager to serve as the appeal officer for the Town of Springerville. It was explained that other cities and towns have talked about solutions for the need for an appeal officer. There are now companies that offer this service at a cost. If Council is interested staff can make contact with these companies and see if they are interested. Mayor Reidhead also brought forth the idea of using our magistrate (Judge Gunnels). Manager Rasmussen expressed that if we do use Judge Gunnels he would suggest we make it position appointed, not naming them specifically. Staff was directed to reach out to Judge Gunnels and see if he would be interested and if he is not interested see if the Justice of Peace would be interested. If neither, staff is directed to get quotes

from a vendor.

#### 14. MAY MEETING DISCUSSION:

**Minutes:**

ACTION: Motioned by Councilor Douglas Henderson, seconded by Donald Scott to move the May Council meeting up to Tuesday, May 16th.

DISCUSSION: None

**Vote results:**

Ayes: 5 / Nays: 0

#### 15. TOWN MANAGER CONTRACT:

**Minutes:**

DISCUSSION: Manager Rasmussen explained he had assumed when he came back to work for the Town he would be able to retain his years of service for determining his vacation accrual. He is asking Council to consider allowing him to retain his 9.25 years back to him so he will accrue at the rate he did when he left the town.

ACTION: Motioned by Councilor Douglas Henderson, seconded by Councilor Donald Scott to amend the contract for Town Manager Tim Rasmussen as requested.

**Vote results:**

Ayes: 5 / Nays: 0

#### 16. EXECUTIVE SESSION:

**Minutes:**

FIRST ACTION: Motioned by Vice - Mayor Richard Davis, seconded by Donald Scott to enter into Executive Session at 6:52 p.m.

Vote results: Ayes: 5 / Nays: 0

SECOND ACTION: Motioned by Vice - Mayor Richard Davis, seconded by Donald Scott to leave Executive Session and enter back into regular session at 7:01 p.m.

Vote results: Ayes: 5 / Nays: 0

#### 17. ADJOURNMENT:

**Minutes:**

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Donald Scott to adjourn at 7:02 p.m.

**Vote results:**

Ayes: 5 / Nays: 0

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at [kmiller@springervilleaz.gov](mailto:kmiller@springervilleaz.gov) to be read or summarized during the call to the public. All comments must be submitted by 12:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior

to the meeting to arrange necessary accommodations.

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Contact: Kelsi Miller, Town Clerk ([kmiller@springervilleaz.gov](mailto:kmiller@springervilleaz.gov) (928) 333-2656 x 224) | Minutes published on  
04/25/2023 at 4:14 PM





# TOWN OF SPRINGERVILLE

"GATEWAY TO THE WHITE MOUNTAINS"

## Council Meeting May 16, 2023

### Check Register

04/11/23 thru 05/09/23 Accounts Payable Expenses	\$667,324.33
Pay Period End 04/08/23 and 04/22/23	\$171,856.30
<b>Total Expensed Dollar Amount for Consent Agenda</b>	<b>\$839,180.63</b>
<b>Total Revenue Received 04/11/23 thru 05/09/23</b>	<b>\$774,085.56</b>

### Balances on all cash accounts as of May 9, 2023

Checking Account	\$7,002,771.70
LGIP Savings	\$3,631,556.28

## Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/12/2023	100354	Albertsons / Safeway	Gallons Water, Donuts PO#11651	32.43	02-170-5030
04/12/2023	100354	Albertsons / Safeway	Birthday Cake and Cards for Jeff/Phill PO#11718	27.80	01-150-5060
04/12/2023	100354	Albertsons / Safeway	Bottles/Cases of Water, Coffee, Forks, Sugar PO#11665	22.34	11-215-5030
04/12/2023	100354	Albertsons / Safeway	Bottles/Cases of Water, Coffee, Forks, Sugar PO#11665	22.34	10-210-5030
04/12/2023	100354	Albertsons / Safeway	Bottles/Cases of Water, Coffee, Forks, Sugar PO#11665	22.33	02-170-5030
Total 100354:				127.24	
04/12/2023	100355	American Assoc Of Airport Executives	Annual Membership - Sean Kienle	275.00	04-180-5025
Total 100355:				275.00	
04/12/2023	100356	Ascent Aviation Group, Inc.	3691 x Wing Points	7.38	04-180-5027
Total 100356:				7.38	
04/12/2023	100357	AZ Dept of Corrections(M)	Inmate Milage-Parks & Cemetary	25.10	01-160-5077
04/12/2023	100357	AZ Dept of Corrections(M)	Inmate MilageHURF	58.56	02-170-5077
04/12/2023	100357	AZ Dept of Corrections(M)	Inmate Milage-Water	33.46	10-210-5077
04/12/2023	100357	AZ Dept of Corrections(M)	Inmate Milage-Sewer	25.10	11-215-5077
04/12/2023	100357	AZ Dept of Corrections(M)	Inmate Milage-Senior Center	25.10	22-270-5077
Total 100357:				167.32	
04/12/2023	100358	Butch L. Gunnels	Magistrate Judge Services	461.54	01-110-5012
Total 100358:				461.54	
04/12/2023	100359	Car Quest	Battery for TH Generator	159.43	01-115-5061
Total 100359:				159.43	
04/12/2023	100360	Icon Solutions	Water Dist. Operator of Record- R. Whiting PO#11725	2,000.00	10-210-5012
Total 100360:				2,000.00	
04/12/2023	100361	Law Office of Michael S Penrod, PLC	Defense Attorney-Ruben Lujan	82.50	01-106-5055
04/12/2023	100361	Law Office of Michael S Penrod, PLC	Defense Attorney-Jerilynn Thoms	82.50	01-106-5055
04/12/2023	100361	Law Office of Michael S Penrod, PLC	Defense Attorney-Cindy Crick	137.50	01-106-5055

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100361:				302.50	
04/12/2023	100362	Lawyers Title	Escrow Fees, Recording Fees, Owners Policy PO#11680	1,256.00	01-115-5012
Total 100362:				1,256.00	
04/12/2023	100363	Muth PLS, Daniel R	Manhole Staking - WIFA - NW Sewer	1,324.48	11-215-5301
Total 100363:				1,324.48	
04/12/2023	100364	Napa Auto Parts	3Mo Wty Battery, Brake parts cleaner	107.87	02-170-5024
04/12/2023	100364	Napa Auto Parts	Rain-X Wtr Repell - Dodge Charger	26.14	01-115-5024
04/12/2023	100364	Napa Auto Parts	WD40 Spray	104.61	11-215-5024
04/12/2023	100364	Napa Auto Parts	Inner Tube 410X350-6, Lucas Hyd Oil	125.49	02-170-5024
04/12/2023	100364	Napa Auto Parts	Blstr Pk Minnis, Tran Flu, Oil Dry	117.80	11-215-5024
04/12/2023	100364	Napa Auto Parts	Napa gold oil fil, Motor tune-up, Lucas Oil Stabl	89.39	11-215-5024
04/12/2023	100364	Napa Auto Parts	Platinum Oil Fil, 5QT5W20 Oil, Rel Wiper blade	116.63	02-170-5024
04/12/2023	100364	Napa Auto Parts	Hyd Hose Fil, 6MXT	54.57	02-170-5061
Total 100364:				742.50	
04/12/2023	100365	Palmer, Stormy	Contract Services P&Z March 2023 PO#11724	120.00	01-125-5014
Total 100365:				120.00	
04/12/2023	100366	RAGHT	Apr 2023 Premium - Payroll Withholding	5,111.56	01-000-2020
04/12/2023	100366	RAGHT	Apr 2023 Premium - Admin	807.56	01-115-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - Finance	2,104.84	01-120-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - PD	9,677.49	01-130-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - AC	1,464.03	01-135-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - Bldg Maint	1,477.10	01-145-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - HC	840.38	01-150-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - Mech Shop	590.81	01-155-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - Parks	619.86	01-160-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - HURF	4,654.87	02-170-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - SC	1,467.78	03-175-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - AP	1,467.78	04-180-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - Water	4,323.72	10-210-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - Sewer	3,522.67	11-215-5004
04/12/2023	100366	RAGHT	Apr 2023 Premium - UofA SNAP Grant	796.31	55-430-5004

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100366:				38,926.76	
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - Admin	29.02	01-115-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - PD	572.84	01-130-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - AC	76.86	01-135-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - Bldg Maint	187.03	01-145-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - Mech Shop	332.92	01-155-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - Park	161.08	01-160-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - HURF	276.40	02-170-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - Water	90.74	10-210-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - Sewer	43.93	11-215-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - SC NACOG Transportation	49.79	13-225-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - SC NACOG Home Delivery	49.79	15-235-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	End of Month - SC SPV Transportation	49.79	42-385-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	1,771.73	02-170-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	Bulk Fuel - Water	379.66	10-210-5011
04/12/2023	100367	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	379.66	11-215-5011
Total 100367:				4,451.24	
04/12/2023	100368	Shamrock Foods Co	General Food PO#11691	910.81	19-255-5060
04/12/2023	100368	Shamrock Foods Co	General Non- Food PO#11691	10.38	14-230-5089
Total 100368:				921.19	
04/12/2023	100369	Sierra Propane	Propane Allocation - Admin	435.10	01-115-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - Finance	261.06	01-120-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - P&Z	174.04	01-125-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - PD	329.63	01-130-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - AC	211.77	01-135-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - FD	1,588.64	01-140-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - HC	870.21	01-150-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - Shop	77.06	01-155-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - HURF	179.81	02-170-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - AP	327.70	04-180-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - Water	128.44	10-210-5022
04/12/2023	100369	Sierra Propane	Propane Allocation - Sewer	128.44	11-215-5022
Total 100369:				4,711.90	
04/12/2023	100370	Standard Insurance Co, RA	Admin - 001564190003Apr23	32.40	01-115-5004

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/12/2023	100370	Standard Insurance Co, RA	Finance - 001564190003Apr23	28.84	01-120-5004
04/12/2023	100370	Standard Insurance Co, RA	P&Z - 001564190003Apr23	32.40-	01-125-5004
04/12/2023	100370	Standard Insurance Co, RA	Police - 001564190003Apr23	231.62	01-130-5004
04/12/2023	100370	Standard Insurance Co, RA	AC - 001564190003Apr23	19.16	01-135-5004
04/12/2023	100370	Standard Insurance Co, RA	Bldg Maint - 001564190003Apr23	18.96	01-145-5004
04/12/2023	100370	Standard Insurance Co, RA	HC - 001564190003Apr23	28.24	01-150-5004
04/12/2023	100370	Standard Insurance Co, RA	Shop - 001564190003Apr23	8.73	01-155-5004
04/12/2023	100370	Standard Insurance Co, RA	Parks - 001564190003Apr23	17.04	01-160-5004
04/12/2023	100370	Standard Insurance Co, RA	HURF - 001564190003Apr23	91.99	02-170-5004
04/12/2023	100370	Standard Insurance Co, RA	SC - 001564190003Apr23	33.58	03-175-5004
04/12/2023	100370	Standard Insurance Co, RA	AP - 001564190003Apr23	32.40	04-180-5004
04/12/2023	100370	Standard Insurance Co, RA	Water - 001564190003Apr23	83.02	10-210-5004
04/12/2023	100370	Standard Insurance Co, RA	Sewer - 001564190003Apr23	73.63	11-215-5004
04/12/2023	100370	Standard Insurance Co, RA	UofA SNAP Grant - 001564190003Apr23	21.65	55-430-5004
Total 100370:				688.86	
04/12/2023	100371	Sunstate Technology Group	Admin - Telephone Services Apr 2023	29.87	01-115-5016
04/12/2023	100371	Sunstate Technology Group	Finance - Telephone Services Apr 2023	22.40	01-120-5016
04/12/2023	100371	Sunstate Technology Group	CD - Telephone Services Apr 2023	7.47	01-125-5016
04/12/2023	100371	Sunstate Technology Group	PD - Telephone Services Apr 2023	97.09	01-130-5016
04/12/2023	100371	Sunstate Technology Group	AC - Telephone Services Apr 2023	7.47	01-135-5016
04/12/2023	100371	Sunstate Technology Group	FD - Telephone Services Apr 2023	22.40	01-140-5016
04/12/2023	100371	Sunstate Technology Group	HC - Telephone Services Apr 2023	22.40	01-150-5016
04/12/2023	100371	Sunstate Technology Group	HURF - Telephone Services Apr 2023	14.95	02-170-5016
04/12/2023	100371	Sunstate Technology Group	AP - Telephone Services Apr 2023	22.40	04-180-5016
04/12/2023	100371	Sunstate Technology Group	Water - Telephone Services Apr 2023	7.47	10-210-5016
04/12/2023	100371	Sunstate Technology Group	Sewer - Telephone Services Apr 2023	7.47	11-215-5016
04/12/2023	100371	Sunstate Technology Group	SC - Telephone Services Apr 2023	170.18	16-240-5016
Total 100371:				431.57	
04/12/2023	100372	Sunstate Technology Group	Admin - Computer Services APR 2023	282.71	01-115-5036
04/12/2023	100372	Sunstate Technology Group	Finance - Computer Services APR 2023	282.71	01-120-5036
04/12/2023	100372	Sunstate Technology Group	P&Z - Computer Services APR 2023	141.36	01-125-5036
04/12/2023	100372	Sunstate Technology Group	PD - Computer Services APR 2023	1,272.20	01-130-5036
04/12/2023	100372	Sunstate Technology Group	FD - Computer Services APR 2023	565.42	01-140-5036
04/12/2023	100372	Sunstate Technology Group	HC - Computer Services APR 2023	282.71	01-150-5036
04/12/2023	100372	Sunstate Technology Group	HURF - Computer Services APR 2023	565.41	02-170-5036
04/12/2023	100372	Sunstate Technology Group	AP - Computer Services APR 2023	282.71	04-180-5036
04/12/2023	100372	Sunstate Technology Group	Water - Computer Services APR 2023	141.36	10-210-5036
04/12/2023	100372	Sunstate Technology Group	Sewer - Computer Services APR 2023	141.36	11-215-5036

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/12/2023	100372	Sunstate Technology Group	LIHEAP CM Admin - Computer Services APR 2023	141.36	17-245-5036
04/12/2023	100372	Sunstate Technology Group	SC Eagar - Computer Services APR 2023	424.07	22-270-5036
04/12/2023	100372	Sunstate Technology Group	Equip Purchase Quote# ME005611 - Admin	602.30	01-115-5036
04/12/2023	100372	Sunstate Technology Group	Equip Purchase Quote# ME005611 - Finance	602.29	01-120-5036
04/12/2023	100372	Sunstate Technology Group	Equip Purchase Quote# ME005611 - Police	602.29	01-130-5036
Total 100372:				6,330.26	
04/12/2023	100373	The Tosca Law Firm PLC.	Legal Town Attorney Fees - Mar 2023	2,672.20	01-106-5138
04/12/2023	100373	The Tosca Law Firm PLC.	Meeting Prep and Attendance	100.00	01-106-5138
Total 100373:				2,772.20	
04/12/2023	100374	Treasure Chest Books	Books for gift shop PO#11597	132.48	01-150-5076
04/12/2023	100374	Treasure Chest Books	CREDIT Books Sent Back Memo #0549577-IN	100.58-	01-150-5076
Total 100374:				31.90	
04/12/2023	100375	Trusted Tech Team Inc	M&C - MS365 Lic APR23	59.95	01-105-5027
04/12/2023	100375	Trusted Tech Team Inc	Admin - MS365 Lic APR23	35.97	01-115-5027
04/12/2023	100375	Trusted Tech Team Inc	Finance - MS365 Lic APR23	23.98	01-120-5027
04/12/2023	100375	Trusted Tech Team Inc	P&Z - MS365 Lic APR23	11.99	01-125-5027
04/12/2023	100375	Trusted Tech Team Inc	PD - MS365 Lic APR23	131.89	01-130-5027
04/12/2023	100375	Trusted Tech Team Inc	AC - MS365 Lic APR23	11.99	01-135-5027
04/12/2023	100375	Trusted Tech Team Inc	FD - MS365 Lic APR23	35.97	01-140-5027
04/12/2023	100375	Trusted Tech Team Inc	Bldg Maint - MS365 Lic APR23	11.99	01-145-5027
04/12/2023	100375	Trusted Tech Team Inc	HC - MS365 Lic APR23	35.97	01-150-5027
04/12/2023	100375	Trusted Tech Team Inc	Parks - MS365 Lic APR23	11.99	01-160-5027
04/12/2023	100375	Trusted Tech Team Inc	HURF - MS365 Lic APR23	59.95	02-170-5027
04/12/2023	100375	Trusted Tech Team Inc	SC - MS365 Lic APR23	47.96	03-175-5027
04/12/2023	100375	Trusted Tech Team Inc	AP - MS365 Lic APR23	11.99	04-180-5027
04/12/2023	100375	Trusted Tech Team Inc	Water - MS365 Lic APR23	23.98	10-210-5027
04/12/2023	100375	Trusted Tech Team Inc	Sewer - MS365 Lic APR23	23.98	11-215-5027
Total 100375:				539.55	
04/12/2023	100376	Uline	Freight to send original order back PO#11560 Food Bank Grant	195.69	16-240-5064
04/12/2023	100376	Uline	Canopy Weights/Patio Heaters FOOD BANK GRANT	617.40	16-240-5064
Total 100376:				813.09	
04/12/2023	100377	Sandra Cronk	Utility Ref - Over Payment - Water	22.21	10-000-1012

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/12/2023	100377	Sandra Cronk	Utility Ref - Over Payment - Sewer	22.21	11-000-1012
Total 100377:				44.42	
04/12/2023	100378	Valley Auto Parts	Kwik Weld, Wire Wheel, Terminals	64.11	02-170-5061
Total 100378:				64.11	
04/12/2023	100379	White Mountain Publishing LLC	Legal Publication Enginnering 3/24 PO#11782	100.05	04-180-5019
04/12/2023	100379	White Mountain Publishing LLC	P&Z Director Position 3/21 PO#11782	134.40	01-125-5019
04/12/2023	100379	White Mountain Publishing LLC	P&Z Director Position 3/24 PO#11782	79.23	01-125-5019
04/12/2023	100379	White Mountain Publishing LLC	Legal Publication Ord 2022-006 3/28 PO#11782	157.76	01-115-5019
04/12/2023	100379	White Mountain Publishing LLC	Legal Publication Ord 2022-001 3/28 PO#11782	142.37	01-115-5019
04/12/2023	100379	White Mountain Publishing LLC	P&Z Director Position 3/31 PO#11782	79.23	01-125-5019
04/12/2023	100379	White Mountain Publishing LLC	P&Z Director Position 3/28 PO#11782	79.23	01-125-5019
04/12/2023	100379	White Mountain Publishing LLC	RFQ Legal Services 3/31 PO#11782	50.40	01-105-5019
Total 100379:				822.67	
04/12/2023	100380	WMRMC	Medical Clearance- L Osborne	75.00	01-130-5134
04/12/2023	100380	WMRMC	Medical Clearance- J Floyd	75.00	01-130-5134
04/12/2023	100380	WMRMC	Medical Clearance- C Hobson	75.00	01-130-5134
Total 100380:				225.00	
04/12/2023	100381	Nations Best	2X6 Gal Nip, Gate Valve 2" PO#11614	71.98	10-210-5129
04/12/2023	100381	Nations Best	Survey Stakes, Marking Paint PO#11616	52.13	10-210-5129
04/12/2023	100381	Nations Best	Nuts, bolts, screws, 3/8X6 Hammer Bit PO#11615	43.32	11-215-5073
04/12/2023	100381	Nations Best	3X Water Plug Cement PO#11640	121.07	11-215-5062
04/12/2023	100381	Nations Best	5/8X1/2 Fem Union, 3/8X1/4 Hex Brush, 1/2X3/8 Pipe Adaptor, 1/4 N	30.61	11-215-5061
04/12/2023	100381	Nations Best	4pk Alk Battery	13.63	10-210-5129
04/12/2023	100381	Nations Best	Pipe, Adapter, Thread compound, PVC Primer	38.08	10-210-5129
Total 100381:				370.82	
04/12/2023	100382	Woodson Engineering & Surveying	WIFA - NW Sewer Improvement Project PO#11726	3,760.00	11-215-5301
04/12/2023	100382	Woodson Engineering & Surveying	WIFA - Papago Water Replacement Project PO#11726	6,190.00	10-210-5301
04/12/2023	100382	Woodson Engineering & Surveying	WIFA - Papago Water Replacement Project PO#11726	1,195.00	10-210-5301
04/12/2023	100382	Woodson Engineering & Surveying	WIFA - Papago Water Replacement Project PO#11726	480.00	10-210-5301
Total 100382:				11,625.00	

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/19/2023	100383	Apache Co Treasurer	March 2023 Docket Fees	35.42	01-000-2011
Total 100383:				35.42	
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - M&C	58.62	01-105-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Admin	250.64	01-115-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Finance	71.67	01-120-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - P&Z	144.87	01-125-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - PD	4,632.43	01-130-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - AC	163.40	01-135-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - FD	595.29	01-140-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Bldg Maint	484.93	01-145-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - HC	107.89	01-150-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Shop	99.38	01-155-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Park	241.85	01-160-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - HURF	2,627.61	02-170-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - SC	629.00	03-175-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - UofA SNAP Grant	117.52	55-430-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - AP	503.86	04-180-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Water	953.23	10-210-5006
04/19/2023	100384	AZ Municipal Risk Retention Pool	Work Comp Jan-Mar - Sewer	942.81	11-215-5006
Total 100384:				12,625.00	
04/19/2023	100385	AZ State Treasurer	Magistrate Payable Mar 2023	2,253.62	01-000-2011
Total 100385:				2,253.62	
04/19/2023	100386	Brown & Brown Law Offices	Legal Water Adjudication Mar 2023	6,542.55	10-210-5033
Total 100386:				6,542.55	
04/19/2023	100387	Dana Kepner Company	5 Rolls Sewer Tape PO#11667	263.97	11-215-5129
Total 100387:				263.97	
04/19/2023	100388	Frontier	Phone Services - Airport	92.30	04-180-5016
Total 100388:				92.30	
04/19/2023	100389	Holmes, Bryan	Per Diem Training 04/10-14/23 PO#11495	100.00	01-130-5017



Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100389:				100.00	
04/19/2023	100390	Kimley - Horn and assoc. , Inc.	AIP 27 Administration through March 2023 PO#11368	35,020.00	35-340-5305
Total 100390:				35,020.00	
04/19/2023	100391	LegalShield	Prepaid Legal MARCH2023	33.90	01-000-2019
04/19/2023	100391	LegalShield	Prepaid Legal MAR2023	33.90	01-000-2019
Total 100391:				67.80	
04/19/2023	100392	Mohave Environmental Lab corp	Microbiological, Water analysis 0323	120.00	10-210-5123
04/19/2023	100392	Mohave Environmental Lab corp	Fecal Coliform 0323	120.00	11-215-5123
Total 100392:				240.00	
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Admin	577.23	01-115-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Finance	33.05	01-120-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Planning & Zoning	22.03	01-125-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Police	414.63	01-130-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Animal Control	62.08	01-135-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Fire	201.49	01-140-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Heritage Center	464.74	01-150-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Mechanic Shop	328.26	01-155-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Parks & Cemetary	807.18	01-160-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - HURF	3,287.86	02-170-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Airport	2,126.32	04-180-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Water	4,276.60	10-210-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - Sewer	3,554.36	11-215-5021
04/19/2023	100393	Navopache Electric co-op Inc.	Electricity - ToE Senior Center	800.75	22-270-5021
Total 100393:				16,956.58	
04/19/2023	100394	Eric Baloo	Deposit Refund Udall Room PO#11786	50.00	01-000-2027
04/19/2023	100394	Eric Baloo	1 day Rental Refund Udall Room PO#11786	100.00	01-000-4033
Total 100394:				150.00	
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - Admin	10.79	01-115-5010
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - Finance	58.64	01-120-5010
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - PD	22.17	01-130-5010

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - Heritage	24.68	01-150-5010
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - Airport	.72	04-180-5010
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - Water	218.50	10-210-5010
04/19/2023	100395	Pitney Bowes Purchase Power	Postage April - Sewer	218.50	11-215-5010
Total 100395:				554.00	
04/19/2023	100396	Quincy Orona Originals	2X Vinyl Decals Update WIFA Sign PO#11737	31.89	11-215-5019
Total 100396:				31.89	
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - Admin	51.54	01-115-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - PD	626.30	01-130-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - AC	73.18	01-135-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - Bldg Maint	101.11	01-145-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - Shop	149.99	01-155-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - Parks	163.56	01-160-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - HURF	54.82	02-170-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month 0423 - Sewer	284.85	11-215-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month - SC NACOG Transportation 0423	63.00	13-225-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month - SC NACOG Home Delivery 04/23	63.00	15-235-5011
04/19/2023	100397	Rhinehart Oil Co. LLC	Mid Month - SC SPV Transportation 0423	63.00	42-365-5011
Total 100397:				1,694.35	
04/19/2023	100398	Shamrock Foods Co	General Food PO#11699	1,373.25	19-255-5060
04/19/2023	100398	Shamrock Foods Co	General Non- Food PO#11699	75.34	15-235-5089
Total 100398:				1,448.59	
04/19/2023	100399	The Rigg Law Firm PLLC	Prosecution Fees - Mar 2023 PO#11787	1,845.00	01-106-5068
Total 100399:				1,845.00	
04/19/2023	100400	Ardurra	WIFA NW Sewer Improvement PO#11788	3,987.50	11-215-5301
04/19/2023	100400	Ardurra	WIFA Papago Water Improvement PO#11788	9,915.00	10-210-5301
Total 100400:				13,902.50	
04/19/2023	100401	York Technical Resources LLC	AWOS Annual Inspeccion PO#11366	1,262.63	04-180-5061

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100401:				1,262.63	
04/26/2023	100405	Butch L. Gunnels	Magistrate Judge Services	461.54	01-110-5012
Total 100405:				461.54	
04/26/2023	100406	Dana Kepner Company	B/O 07/22 3X NL5/8X3/4" Resetter PO#10792	495.42	10-210-5129
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	73,904.70	11-215-5302
04/26/2023	100406	Dana Kepner Company	Misc Water Parts from quote PO#11537	3,780.49	10-210-5129
04/26/2023	100406	Dana Kepner Company	Misc Sewer Parts from quote PO#11537	261.80	11-215-5129
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	145.21	11-215-5302
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	989.00	11-215-5302
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	604.61	11-215-5302
04/26/2023	100406	Dana Kepner Company	3X 2"X300' Poly PO#11649	1,914.71	10-210-5129
04/26/2023	100406	Dana Kepner Company	Misc Water Parts PO#11657	2,351.32	10-210-5129
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11731	3,417.11	11-215-5302
04/26/2023	100406	Dana Kepner Company	B/O 07/22 3X NL5/8X3/4" Resetter PO#10792	495.42- V	10-210-5129
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	73,904.70- V	11-215-5302
04/26/2023	100406	Dana Kepner Company	Misc Water Parts from quote PO#11537	3,780.49- V	10-210-5129
04/26/2023	100406	Dana Kepner Company	Misc Sewer Parts from quote PO#11537	261.80- V	11-215-5129
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	145.21- V	11-215-5302
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	989.00- V	11-215-5302
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	604.61- V	11-215-5302
04/26/2023	100406	Dana Kepner Company	3X 2"X300' Poly PO#11649	1,914.71- V	10-210-5129
04/26/2023	100406	Dana Kepner Company	Misc Water Parts PO#11657	2,351.32- V	10-210-5129
04/26/2023	100406	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11731	3,417.11- V	11-215-5302
Total 100406:				.00	
04/26/2023	100407	Future Tire	Set of Tires for Parks PO#11545	699.28	01-160-5024
04/26/2023	100407	Future Tire	Set of Tires for Parks PO#11545	699.28- V	01-160-5024
Total 100407:				.00	
04/26/2023	100408	GreatAmerica Financial Svcs	Town Lanier lease principle 015-1446074-000	403.13	01-115-5093
04/26/2023	100408	GreatAmerica Financial Svcs	Town Lanier lease interest 015-1446074-000	36.70	01-115-5094
04/26/2023	100408	GreatAmerica Financial Svcs	Color Copies - Admin	34.24	01-115-5019
04/26/2023	100408	GreatAmerica Financial Svcs	Color Copies - Finance	34.24	01-120-5019
04/26/2023	100408	GreatAmerica Financial Svcs	Color Copies - P&Z	68.49	01-125-5019
04/26/2023	100408	GreatAmerica Financial Svcs	SC Lanier lease principat 015-1449186-000	113.19	16-240-5093
04/26/2023	100408	GreatAmerica Financial Svcs	SC Lanier lease interest 015-1449186-000	10.30	16-240-5094

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/26/2023	100408	GreatAmerica Financial Svcs	Town Lanier lease principle 015-1446074-000	403.13- V	01-115-5093
04/26/2023	100408	GreatAmerica Financial Svcs	Town Lanier lease interest 015-1446074-000	36.70- V	01-115-5094
04/26/2023	100408	GreatAmerica Financial Svcs	Color Copies - Admin	34.24- V	01-115-5019
04/26/2023	100408	GreatAmerica Financial Svcs	Color Copies - Finance	34.24- V	01-120-5019
04/26/2023	100408	GreatAmerica Financial Svcs	Color Copies - P&Z	68.49- V	01-125-5019
04/26/2023	100408	GreatAmerica Financial Svcs	SC Lanier lease principal 015-1449186-000	113.19- V	16-240-5093
04/26/2023	100408	GreatAmerica Financial Svcs	SC Lanier lease interest 015-1449186-000	10.30- V	16-240-5094
Total 100408:				.00	
04/26/2023	100409	Hughes Supply	5X Hunter I-250455 Sprinkler Heads PO#11742	358.67	01-160-5071
04/26/2023	100409	Hughes Supply	5X Hunter I-250455 Sprinkler Heads PO#11742	358.67- V	01-160-5071
Total 100409:				.00	
04/26/2023	100410	International Code Council	Plan Review ICC - WMRMC Phase II PO#11674	5,191.00	01-125-5012
04/26/2023	100410	International Code Council	Plan Review ICC - WMRMC Phase II PO#11674	5,191.00- V	01-125-5012
Total 100410:				.00	
04/26/2023	100411	Jarmco Concrete	Concrete Repair 6Yds PO#11729	787.00	10-210-5129
04/26/2023	100411	Jarmco Concrete	Concrete Repair 6Yds PO#11729	787.00	11-215-5129
04/26/2023	100411	Jarmco Concrete	Concrete Repair 6Yds PO#11729	787.00- V	10-210-5129
04/26/2023	100411	Jarmco Concrete	Concrete Repair 6Yds PO#11729	787.00- V	11-215-5129
Total 100411:				.00	
04/26/2023	100412	Ann Rogers	Credit Refund of Old Account	51.67	10-000-1012
04/26/2023	100412	Ann Rogers	Credit Refund of Old Account	51.67- V	10-000-1012
Total 100412:				.00	
04/26/2023	100413	Killum Pest Control	Pest Control - FD/AC/PD/TH	180.00	01-145-5062
04/26/2023	100413	Killum Pest Control	Pest Control - Airport	45.00	04-180-5062
04/26/2023	100413	Killum Pest Control	Pest Control - PW	45.00	02-170-5062
04/26/2023	100413	Killum Pest Control	Pest Control - WW	45.00	11-215-5062
04/26/2023	100413	Killum Pest Control	Pest Control - SC	45.00	16-240-5062
04/26/2023	100413	Killum Pest Control	Pest Control - FD/AC/PD/TH	180.00- V	01-145-5062
04/26/2023	100413	Killum Pest Control	Pest Control - Airport	45.00- V	04-180-5062
04/26/2023	100413	Killum Pest Control	Pest Control - PW	45.00- V	02-170-5062
04/26/2023	100413	Killum Pest Control	Pest Control - WW	45.00- V	11-215-5062
04/26/2023	100413	Killum Pest Control	Pest Control - SC	45.00- V	16-240-5062

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100413:				.00	
04/26/2023	100414	NBA Bank Card Center	KM3964 ZOOM Subscription PO#11675	15.99	01-115-5027
04/26/2023	100414	NBA Bank Card Center	KM3964 Vistaprint Cards fro Tim PO#11675	29.88	01-115-5019
04/26/2023	100414	NBA Bank Card Center	KM3964 AMCA Spr Trng Reg PO#11675	40.00	01-115-5017
04/26/2023	100414	NBA Bank Card Center	KM3964 Amazon Digital Photo Frm Heidi 10 yr PO#11675	85.10	01-115-5057
04/26/2023	100414	NBA Bank Card Center	KM3964 Amazon Name Plate PO#11675	8.16	01-115-5057
04/26/2023	100414	NBA Bank Card Center	KM3964 Amazon Meeting Recorder PO#11675	59.07	01-115-5009
04/26/2023	100414	NBA Bank Card Center	KM3964 Employment Posters PO#11675	58.58	01-115-5057
04/26/2023	100414	NBA Bank Card Center	KM3964 Safeway Water PO#11675	31.19	01-115-5030
04/26/2023	100414	NBA Bank Card Center	RA7895 Dollar General General Food PO#11685	82.70	19-255-5080
04/26/2023	100414	NBA Bank Card Center	RA7895 Dollar General Easter Decs PO#11685	106.49	14-230-5089
04/26/2023	100414	NBA Bank Card Center	RA7895 Dollar General Easter Supplies PO#11689	23.49	14-230-5089
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon Single fold Paper Towels PO#11687	72.58	22-270-5009
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon Card Stock PO#11687	65.29	22-270-5009
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon BP Cuffs, Stethoscope PO#11687	132.01	22-270-5009
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon Coin Envelopes, Dymo Labels PO#11693	72.43	22-270-5009
04/26/2023	100414	NBA Bank Card Center	MB9874 Adobe Renewal PO#11727	109.09	01-150-5025
04/26/2023	100414	NBA Bank Card Center	MB9874 Amazon Fall Fest Items PO#11723	360.01	05-185-5095
04/26/2023	100414	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	318.32	10-210-5129
04/26/2023	100414	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	26.65	10-210-5129
04/26/2023	100414	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	53.24	10-210-5129
04/26/2023	100414	NBA Bank Card Center	TR0309 Western Drug Office Supplies PO#11676	16.09	01-125-5009
04/26/2023	100414	NBA Bank Card Center	TR0309 Circle K Fuel PO#11677	53.63	01-115-5011
04/26/2023	100414	NBA Bank Card Center	TR0309 Vista Print Mayor Bus Cards PO#11678	29.45	01-105-5019
04/26/2023	100414	NBA Bank Card Center	TR0309 Trail Riders Meeting with TEP PO#11679	72.10	01-115-5017
04/26/2023	100414	NBA Bank Card Center	ToS3562 Prem Home Source SC AC, Heat Pump PO#11695	3,414.00	03-175-5062
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon Grease Gun, Batteries PO#11652	303.30	02-170-5073
04/26/2023	100414	NBA Bank Card Center	CC6060 Home Depot - Set of 3 toilets PO#11696	651.33	21-265-5062
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon Safety glasses, gloves PO#11728	54.29	02-170-5008
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon Safety glasses, gloves PO#11728	32.35	11-215-5008
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon 400 pc Water proof binders PO#11728	62.08	10-210-5030
04/26/2023	100414	NBA Bank Card Center	SK0003 Safeway Airport Snacks PO#11365	27.79	04-180-5030
04/26/2023	100414	NBA Bank Card Center	PD8420 Allan's Flowers - Tieman Funeral PO#11493	148.39	01-130-5030
04/26/2023	100414	NBA Bank Card Center	PD8420 Walmart.com Amy Sloane	15.67	01-000-4028
04/26/2023	100414	NBA Bank Card Center	KM3964 ZOOM Subscription PO#11675	15.99- V	01-115-5027
04/26/2023	100414	NBA Bank Card Center	KM3964 Vistaprint Cards fro Tim PO#11675	29.88- V	01-115-5019
04/26/2023	100414	NBA Bank Card Center	KM3964 AMCA Spr Trng Reg PO#11675	40.00- V	01-115-5017
04/26/2023	100414	NBA Bank Card Center	KM3964 Amazon Digital Photo Frm Heidi 10 yr PO#11675	85.10- V	01-115-5057
04/26/2023	100414	NBA Bank Card Center	KM3964 Amazon Name Plate PO#11675	8.16- V	01-115-5057
04/26/2023	100414	NBA Bank Card Center	KM3964 Amazon Meeting Recorder PO#11675	59.07- V	01-115-5009

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/26/2023	100414	NBA Bank Card Center	KM3964 Employment Posters PO#11675	58.58- V	01-115-5057
04/26/2023	100414	NBA Bank Card Center	KM3964 Safeway Water PO#11675	31.19- V	01-115-5030
04/26/2023	100414	NBA Bank Card Center	RA7895 Dollar General General Food PO#11685	82.70- V	19-255-5060
04/26/2023	100414	NBA Bank Card Center	RA7895 Dollar General Easter Decs PO#11685	106.49- V	14-230-5089
04/26/2023	100414	NBA Bank Card Center	RA7895 Dollar General Easter Supplies PO#11689	23.49- V	14-230-5089
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon Single fold Paper Towels PO#11687	72.58- V	22-270-5009
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon Card Stock PO#11687	65.29- V	22-270-5009
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon BP Cuffs, Stethoscope PO#11687	132.01- V	22-270-5009
04/26/2023	100414	NBA Bank Card Center	RA7895 Amazon Coin Envelopes, Dymo Labels PO#11693	72.43- V	22-270-5009
04/26/2023	100414	NBA Bank Card Center	MB9874 Adobe Renewal PO#11727	109.09- V	01-150-5025
04/26/2023	100414	NBA Bank Card Center	MB9874 Amazon Fall Fest Items PO#11723	360.01- V	05-185-5095
04/26/2023	100414	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	318.32- V	10-210-5129
04/26/2023	100414	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	26.65- V	10-210-5129
04/26/2023	100414	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	53.24- V	10-210-5129
04/26/2023	100414	NBA Bank Card Center	TR0309 Western Drug Office Supplies PO#11676	16.09- V	01-125-5009
04/26/2023	100414	NBA Bank Card Center	TR0309 Circle K Fuel PO#11677	53.63- V	01-115-5011
04/26/2023	100414	NBA Bank Card Center	TR0309 Vista Print Mayor Bus Cards PO#11678	29.45- V	01-105-5019
04/26/2023	100414	NBA Bank Card Center	TR0309 Trail Riders Meeting with TEP PO#11679	72.10- V	01-115-5017
04/26/2023	100414	NBA Bank Card Center	ToS3562 Prem Home Source SC AC, Heat Pump PO#11695	3,414.00- V	03-175-5062
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon Grease Gun, Batteries PO#11652	303.30- V	02-170-5073
04/26/2023	100414	NBA Bank Card Center	CC6060 Home Depot - Set of 3 toilets PO#11696	651.33- V	21-265-5062
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon Safety glasses, gloves PO#11728	54.29- V	02-170-5008
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon Safety glasses, gloves PO#11728	32.35- V	11-215-5008
04/26/2023	100414	NBA Bank Card Center	CC6060 Amazon 400 pc Water proof binders PO#11728	62.08- V	10-210-5030
04/26/2023	100414	NBA Bank Card Center	SK0003 Safeway Airport Snacks PO#11365	27.79- V	04-180-5030
04/26/2023	100414	NBA Bank Card Center	PD8420 Allan's Flowers - Tieman Funeral PO#11493	146.39- V	01-130-5030
04/26/2023	100414	NBA Bank Card Center	PD8420 Walmart.com Amy Sloane	15.67- V	01-000-4028
Total 100414:				.00	
04/26/2023	100415	Nolan Udall	New Keys 225 E Main PO#11764	170.00	01-145-5062
04/26/2023	100415	Nolan Udall	New Keys 225 E Main PO#11764	170.00- V	01-145-5062
Total 100415:				.00	
04/26/2023	100416	Quill	CREDIT Folding Cart Inv 3106229	231.48-	01-145-5059
04/26/2023	100416	Quill	Candy for Front Counter PO#11784	34.26	01-115-5030
04/26/2023	100416	Quill	Swiffer Cleaning Supplies PO#11784	48.31	01-145-5059
04/26/2023	100416	Quill	White board 6X4 PO#11784	153.72	01-115-5058
04/26/2023	100416	Quill	Pallet of Paper - Admin PO#11784	244.74	01-115-5009
04/26/2023	100416	Quill	Pallet of Paper - Finance PO#11784	195.80	01-120-5009
04/26/2023	100416	Quill	Pallet of Paper - CD/P&Z PO#11784	244.74	01-125-5009

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/26/2023	100416	Quill	Pallet of Paper - Police PO#11784	195.80	01-130-5009
04/26/2023	100416	Quill	Pallet of Paper - Heritage PO#11784	195.80	01-150-5009
04/26/2023	100416	Quill	Pallet of Paper - Public Works PO#11784	195.80	02-170-5009
04/26/2023	100416	Quill	Pallet of Paper - Senior Center PO#11784	195.80	16-240-5009
04/26/2023	100416	Quill	Pallet of Paper - Airport PO#11784	146.85	04-180-5009
04/26/2023	100416	Quill	Pallet of Paper - Water PO#11784	244.74	10-210-5009
04/26/2023	100416	Quill	Pallet of Paper - Sewer PO#11784	97.89	11-215-5009
04/26/2023	100416	Quill	CREDIT Folding Cart Inv 3106229	231.48 V	01-145-5059
04/26/2023	100416	Quill	Candy for Front Counter PO#11784	34.26- V	01-115-5030
04/26/2023	100416	Quill	Swiffer Cleaning Supplies PO#11784	48.31- V	01-145-5059
04/26/2023	100416	Quill	Wite board 6X4 PO#11784	153.72- V	01-115-5058
04/26/2023	100416	Quill	Pallet of Paper - Admin PO#11784	244.74- V	01-115-5009
04/26/2023	100416	Quill	Pallet of Paper - Finance PO#11784	195.80- V	01-120-5009
04/26/2023	100416	Quill	Pallet of Paper - CD/P&Z PO#11784	244.74- V	01-125-5009
04/26/2023	100416	Quill	Pallet of Paper - Police PO#11784	195.80- V	01-130-5009
04/26/2023	100416	Quill	Pallet of Paper - Heritage PO#11784	195.80- V	01-150-5009
04/26/2023	100416	Quill	Pallet of Paper - Public Works PO#11784	195.80- V	02-170-5009
04/26/2023	100416	Quill	Pallet of Paper - Senior Center PO#11784	195.80- V	16-240-5009
04/26/2023	100416	Quill	Pallet of Paper - Airport PO#11784	146.85- V	04-180-5009
04/26/2023	100416	Quill	Pallet of Paper - Water PO#11784	244.74- V	10-210-5009
04/26/2023	100416	Quill	Pallet of Paper - Sewer PO#11784	97.89- V	11-215-5009
Total 100416:				.00	
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	1,771.73	02-170-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Water	379.66	10-210-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	379.66	11-215-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	664.01	02-170-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Water	142.29	10-210-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	142.29	11-215-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	1,771.73- V	02-170-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Water	379.66- V	10-210-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	379.66- V	11-215-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	664.01- V	02-170-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Water	142.29- V	10-210-5011
04/26/2023	100417	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	142.29- V	11-215-5011
Total 100417:				.00	
04/26/2023	100418	Shamrock Foods Co	General Food PO#11702	1,017.07	19-255-5060
04/26/2023	100418	Shamrock Foods Co	General Food PO#11702	1,017.07- V	19-255-5060

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100418:				.00	
04/26/2023	100419	Sierra Propane	Sponsorship of Balloons Over Round Valley PO#11794	1,750.00	01-105-5020
04/26/2023	100419	Sierra Propane	Sponsorship of Balloons Over Round Valley PO#11794	1,750.00- V	01-105-5020
Total 100419:				.00	
04/26/2023	100420	Town of Eagar	1/2 NPC Electric April 2023	112.14	01-115-5048
04/26/2023	100420	Town of Eagar	1/2 NPC Electric April 2023	112.14- V	01-115-5048
Total 100420:				.00	
04/26/2023	100421	Valley Imaging Solutions	Copier Staples PO#11792	64.78	01-115-5009
04/26/2023	100421	Valley Imaging Solutions	Senior Center Copy Overage March/Aprilb 2023	34.78	16-240-5019
04/26/2023	100421	Valley Imaging Solutions	Copier Staples PO#11792	64.78- V	01-115-5009
04/26/2023	100421	Valley Imaging Solutions	Senior Center Copy Overage March/Aprilb 2023	34.78- V	16-240-5019
Total 100421:				.00	
04/26/2023	100422	Xerox Corporation	WC7328 Billable prints and copies March 2023	60.05	01-130-5019
04/26/2023	100422	Xerox Corporation	WC7328 Billable prints and copies March 2023	60.05- V	01-130-5019
Total 100422:				.00	
04/26/2023	100423	Dana Kepner Company	B/O 07/22 3X NL5/8X3/4" Resetter PO#10792	495.42	10-210-5129
04/26/2023	100423	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	73,904.70	11-215-5302
04/26/2023	100423	Dana Kepner Company	Misc Water Parts from quote PO#11537	3,780.49	10-210-5129
04/26/2023	100423	Dana Kepner Company	Misc Sewer Parts from quote PO#11537	261.80	11-215-5129
04/26/2023	100423	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	145.21	11-215-5302
04/26/2023	100423	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	989.00	11-215-5302
04/26/2023	100423	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11601	604.61	11-215-5302
04/26/2023	100423	Dana Kepner Company	3X 2"X300' Poly PO#11649	1,914.71	10-210-5129
04/26/2023	100423	Dana Kepner Company	Misc Water Parts PO#11657	2,351.32	10-210-5129
04/26/2023	100423	Dana Kepner Company	WIFA NW Sewer Improvements Parts PO#11731	3,417.11	11-215-5302
Total 100423:				87,864.37	
04/26/2023	100424	Future Tire	Set of Tires for Parks PO#11545	699.28	01-160-5024
Total 100424:				699.28	



Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/26/2023	100425	GreatAmerica Financial Svcs	Town Lanier lease principle 015-1446074-000	403.13	01-115-5093
04/26/2023	100425	GreatAmerica Financial Svcs	Town Lanier lease interest 015-1446074-000	36.70	01-115-5094
04/26/2023	100425	GreatAmerica Financial Svcs	Color Copies - Admin	34.24	01-115-5019
04/26/2023	100425	GreatAmerica Financial Svcs	Color Copies - Finance	34.24	01-120-5019
04/26/2023	100425	GreatAmerica Financial Svcs	Color Copies - P&Z	68.49	01-125-5019
04/26/2023	100425	GreatAmerica Financial Svcs	SC Lanier lease principal 015-1449186-000	113.19	16-240-5093
04/26/2023	100425	GreatAmerica Financial Svcs	SC Lanier lease interest 015-1449186-000	10.30	16-240-5094
Total 100425:				700.29	
04/26/2023	100426	Hughes Supply	5X Hunter I-250455 Sprinkler Heads PO#11742	358.67	01-160-5071
Total 100426:				358.67	
04/26/2023	100427	International Code Council	Plan Review ICC - WMRMC Phase II PO#11674	5,191.00	01-125-5012
Total 100427:				5,191.00	
04/26/2023	100428	Jarmco Concrete	Concrete Repair 6Yds PO#11729	787.00	10-210-5129
04/26/2023	100428	Jarmco Concrete	Concrete Repair 6Yds PO#11729	787.00	11-215-5129
Total 100428:				1,574.00	
04/26/2023	100429	Ann Rogers	Credit Refund of Old Account	51.67	10-000-1012
04/27/2023	100429	Ann Rogers	Credit Refund of Old Account	51.67- V	10-000-1012
Total 100429:				.00	
04/26/2023	100430	Killum Pest Control	Pest Control - FD/AC/PD/TH	180.00	01-145-5062
04/26/2023	100430	Killum Pest Control	Pest Control - Airport	45.00	04-180-5062
04/26/2023	100430	Killum Pest Control	Pest Control - PW	45.00	02-170-5062
04/26/2023	100430	Killum Pest Control	Pest Control - WW	45.00	11-215-5062
04/26/2023	100430	Killum Pest Control	Pest Control - SC	45.00	16-240-5062
Total 100430:				360.00	
04/26/2023	100431	NBA Bank Card Center	KM3964 ZOOM Subscription PO#11675	15.99	01-115-5027
04/26/2023	100431	NBA Bank Card Center	KM3964 Vistaprint Cards fro Tim PO#11675	29.88	01-115-5019
04/26/2023	100431	NBA Bank Card Center	KM3964 AMCA Spr Trng Reg PO#11675	40.00	01-115-5017
04/26/2023	100431	NBA Bank Card Center	KM3964 Amazon Digital Photo Frm Heidi 10 yr PO#11675	85.10	01-115-5057
04/26/2023	100431	NBA Bank Card Center	KM3964 Amazon Name Plate PO#11675	8.16	01-115-5057
04/26/2023	100431	NBA Bank Card Center	KM3964 Amazon Meeting Recorder PO#11675	59.07	01-115-5009

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/26/2023	100431	NBA Bank Card Center	KM3964 Employment Posters PO#11675	58.58	01-115-5057
04/26/2023	100431	NBA Bank Card Center	KM3964 Safeway Water PO#11675	31.19	01-115-5030
04/26/2023	100431	NBA Bank Card Center	RA7895 Dollar General General Food PO#11685	82.70	19-255-5060
04/26/2023	100431	NBA Bank Card Center	RA7895 Dollar General Easter Decs PO#11685	106.49	14-230-5089
04/26/2023	100431	NBA Bank Card Center	RA7895 Dollar General Easter Supplies PO#11689	23.49	14-230-5089
04/26/2023	100431	NBA Bank Card Center	RA7895 Amazon Single fold Paper Towels PO#11687	72.58	22-270-5009
04/26/2023	100431	NBA Bank Card Center	RA7895 Amazon Card Stock PO#11687	65.29	22-270-5009
04/26/2023	100431	NBA Bank Card Center	RA7895 Amazon BP Cuffs, Stethoscope PO#11687	132.01	22-270-5009
04/26/2023	100431	NBA Bank Card Center	RA7895 Amazon Coin Envelopes, Dymo Labels PO#11693	72.43	22-270-5009
04/26/2023	100431	NBA Bank Card Center	MB9874 Adobe Renewal PO#11727	109.09	01-150-5025
04/26/2023	100431	NBA Bank Card Center	MB9874 Amazon Fall Fest Items PO#11723	360.01	05-185-5095
04/26/2023	100431	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	318.32	10-210-5129
04/26/2023	100431	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	26.65	10-210-5129
04/26/2023	100431	NBA Bank Card Center	SC8766 HDPE Supply Water Parts PO#11655	53.24	10-210-5129
04/26/2023	100431	NBA Bank Card Center	TR0309 Western Drug Office Supplies PO#11676	16.09	01-125-5009
04/26/2023	100431	NBA Bank Card Center	TR0309 Circle K Fuel PO#11677	53.63	01-115-5011
04/26/2023	100431	NBA Bank Card Center	TR0309 Vista Print Mayor Bus Cards PO#11678	29.45	01-105-5019
04/26/2023	100431	NBA Bank Card Center	TR0309 Trail Riders Meeting with TEP PO#11679	72.10	01-115-5017
04/26/2023	100431	NBA Bank Card Center	ToS3562 Prem Home Source SC AC, Heat Pump PO#11695	3,414.00	03-175-5062
04/26/2023	100431	NBA Bank Card Center	CC6060 Amazon Grease Gun, Batteries PO#11652	303.30	02-170-5073
04/26/2023	100431	NBA Bank Card Center	CC6060 Home Depot - Set of 3 toilets PO#11696	651.33	21-265-5062
04/26/2023	100431	NBA Bank Card Center	CC6060 Amazon Safety glasses, gloves PO#11728	54.29	02-170-5008
04/26/2023	100431	NBA Bank Card Center	CC6060 Amazon Safety glasses, gloves PO#11728	32.35	11-215-5008
04/26/2023	100431	NBA Bank Card Center	CC6060 Amazon 400 pc Water proof binders PO#11728	62.08	10-210-5030
04/26/2023	100431	NBA Bank Card Center	SK0003 Safeway Airport Snacks PO#11365	27.79	04-180-5030
04/26/2023	100431	NBA Bank Card Center	PD8420 Allan's Flowers - Tieman Funeral PO#11493	148.39	01-130-5030
04/26/2023	100431	NBA Bank Card Center	PD8420 Walmart.com Amy Sloane	15.67	01-000-4028
Total 100431:				6,630.74	
04/26/2023	100432	Nolan Udall	New Keys 225 E Main PO#11764	170.00	01-145-5062
Total 100432:				170.00	
04/26/2023	100433	Quill	CREDIT Folding Cart Inv 3106229	231.48	01-145-5059
04/26/2023	100433	Quill	Candy for Front Counter PO#11784	34.26	01-115-5030
04/26/2023	100433	Quill	Swiffer Cleaning Supplies PO#11784	48.31	01-145-5059
04/26/2023	100433	Quill	Wite board 6X4 PO#11784	153.72	01-115-5058
04/26/2023	100433	Quill	Pallet of Paper - Admin PO#11784	244.74	01-115-5009
04/26/2023	100433	Quill	Pallet of Paper - Finance PO#11784	195.80	01-120-5009
04/26/2023	100433	Quill	Pallet of Paper - CD/P&Z PO#11784	244.74	01-125-5009
04/26/2023	100433	Quill	Pallet of Paper - Police PO#11784	195.80	01-130-5009

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/26/2023	100433	Quill	Pallet of Paper - Heritage PO#11784	195.80	01-150-5009
04/26/2023	100433	Quill	Pallet of Paper - Public Works PO#11784	195.80	02-170-5009
04/26/2023	100433	Quill	Pallet of Paper - Senior Center PO#11784	195.80	16-240-5009
04/26/2023	100433	Quill	Pallet of Paper - Airport PO#11784	146.85	04-180-5009
04/26/2023	100433	Quill	Pallet of Paper - Water PO#11784	244.74	10-210-5009
04/26/2023	100433	Quill	Pallet of Paper - Sewer PO#11784	97.89	11-215-5009
Total 100433:				<u>1,962.77</u>	
04/26/2023	100434	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	1,771.73	02-170-5011
04/26/2023	100434	Rhinehart Oil Co. LLC	Bulk Fuel - Water	379.66	10-210-5011
04/26/2023	100434	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	379.66	11-215-5011
04/26/2023	100434	Rhinehart Oil Co. LLC	Bulk Fuel - HURF	664.01	02-170-5011
04/26/2023	100434	Rhinehart Oil Co. LLC	Bulk Fuel - Water	142.29	10-210-5011
04/26/2023	100434	Rhinehart Oil Co. LLC	Bulk Fuel - Sewer	142.29	11-215-5011
Total 100434:				<u>3,479.64</u>	
04/26/2023	100435	Shamrock Foods Co	General Food PO#11702	1,017.07	19-255-5060
Total 100435:				<u>1,017.07</u>	
04/26/2023	100436	Sierra Propane	Sponsorship of Balloons Over Round Valley PO#11794	1,750.00	01-105-5020
Total 100436:				<u>1,750.00</u>	
04/26/2023	100437	Town of Eagar	1/2 NPC Electric April 2023	112.14	01-115-5048
Total 100437:				<u>112.14</u>	
04/26/2023	100438	Valley Imaging Solutions	Copier Staples PO#11792	64.78	01-115-5009
04/26/2023	100438	Valley Imaging Solutions	Senior Center Copy Overage March/April 2023	34.78	16-240-5019
Total 100438:				<u>99.56</u>	
04/26/2023	100439	Xerox Corporation	WC7328 Billable prints and copies March 2023	60.05	01-130-5019
Total 100439:				<u>60.05</u>	
04/27/2023	100440	Karlene Ochoa	Credit Refund of Old Account	51.67	10-000-1012

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100440:				51.67	
05/01/2023	100441	USDA Rural Deveolpment	Public Safety Building USDA Pay Off May 2023	328,575.32	85-940-5949
05/01/2023	100441	USDA Rural Deveolpment	Public Safety Building USDA Pay Off May 2023	1,186.02	85-940-5950
Total 100441:				329,761.34	
05/03/2023	100442	Aflac	May 2023 UY855	173.22	01-000-2024
Total 100442:				173.22	
05/03/2023	100443	Albertsons / Safeway	General Food PO#11686	28.78	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11688	29.15	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11690	77.18	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11690	84.28	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11690	74.16	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11690	53.71	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11698	35.40	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11700	90.94	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11700	202.29	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11700	13.40	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11700	20.24	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11700	6.15	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11703	53.47	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11703	31.38	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11704	75.03	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11704	22.09	19-255-5060
05/03/2023	100443	Albertsons / Safeway	General Food PO#11704	5.13	19-255-5060
Total 100443:				902.78	
05/03/2023	100444	Ascent Aviation Group, Inc.	Equipment Rental - May 2023	350.00	04-180-5023
Total 100444:				350.00	
05/03/2023	100445	AZ Dept of Corrections	Inmate Labor-Parks & Cemetery	42.00	01-160-5077
05/03/2023	100445	AZ Dept of Corrections	Inmate Labor - HURF	98.00	02-170-5077
05/03/2023	100445	AZ Dept of Corrections	Inmate Labor - Water	56.00	10-210-5077
05/03/2023	100445	AZ Dept of Corrections	Inmate Labor - Sewer	42.00	11-215-5077
05/03/2023	100445	AZ Dept of Corrections	Inmate Labor - Senior Center	42.00	22-270-5077

Check Issue Date	Check Number	Payee	Description	Amount	Invoice Gl. Account
Total 100445:				280.00	
05/03/2023	100446	Barraza, Ray	Perdiem Rural Waterr Asso Conf PO#11831	185.00	10-210-5017
Total 100446:				185.00	
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - Admin	35.81	01-115-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - Finance	12.67	01-120-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - P&Z	12.67	01-125-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - Police	69.24	01-130-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - AC	29.57	01-135-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - HC	25.33	01-150-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - Parks	55.57	01-160-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - HURF	44.00	02-170-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - AP	56.57	04-180-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - Water	44.00	10-210-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - Sewer	56.57	11-215-5018
05/03/2023	100447	Blue Hills Env Assn Inc.	May 2023 Services - ToE SC	56.57	22-270-5018
Total 100447:				498.57	
05/03/2023	100448	Cowboy Up Hay and Ranch Supply	STIHL Trimmer/Blower PO#11755	960.06	11-215-5064
Total 100448:				960.06	
05/03/2023	100449	Dan Boyle	Perdiem Rural Waterr Asso Conf PO#11827	185.00	10-210-5017
Total 100449:				185.00	
05/03/2023	100450	Carol Sletten	1 card PO#11849	2.80	01-000-2006
Total 100450:				2.80	
05/03/2023	100451	Rusty Childress	Escudilla Mtn Tr / 3 matted prints PO#11847	338.10	01-000-2006
Total 100451:				338.10	
05/03/2023	100452	David, Verna	Black Mug/ Weaving Tool PO#11848	98.00	01-000-2006
Total 100452:				98.00	

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/03/2023	100453	Icon Solutions	Water Dist. Operator of Record- R. Whiting PO#11800	2,000.00	10-210-5012
Total 100453:				2,000.00	
05/03/2023	100454	King, Jeremy	Perdiem Rural Waterr Asso Conf PO#11830	185.00	10-210-5017
Total 100454:				185.00	
05/03/2023	100455	Mohave Environmental Lab corp	Effluent Outfall 04/04/23	160.00	11-215-5123
05/03/2023	100455	Mohave Environmental Lab corp	Monitoring Well 04/04/23	280.00	10-210-5123
Total 100455:				440.00	
05/03/2023	100456	Palmer, Stormy	Contract Services P&Z April 2023 PO#11826	252.00	01-125-5014
Total 100456:				252.00	
05/03/2023	100457	Quincy Orona Originals	Ardurra Decal PO#11753	15.95	11-215-5030
Total 100457:				15.95	
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - Admin	37.71	01-115-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - Police	1,004.88	01-130-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - AC	169.63	01-135-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - Shop	227.81	01-155-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - Parks	208.98	01-160-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - HURF	319.33	02-170-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - Water	58.18	10-210-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - Sewer	127.61	11-215-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - SC NACOG Transportation	97.85	13-225-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - SC NACOG Home Delivery	97.85	15-235-5011
05/03/2023	100458	Rhinehart Oil Co. LLC	End of Month - SC SPV Transportation	97.85	42-365-5011
Total 100458:				2,447.68	
05/03/2023	100459	Shamrock Foods Co	General Food PO#11705	1,024.26	19-255-5060
Total 100459:				1,024.26	
05/03/2023	100460	Standard Insurance Co, RA	Admin - 001564190003May23	32.40	01-115-5004
05/03/2023	100460	Standard Insurance Co, RA	Finance - 001564190003May23	51.94	01-120-5004
05/03/2023	100460	Standard Insurance Co, RA	Police - 001564190003May23	133.62	01-130-5004

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/03/2023	100460	Standard Insurance Co, RA	AC - 001564190003May23	19.16	01-135-5004
05/03/2023	100460	Standard Insurance Co, RA	Bldg Maint - 001564190003May23	18.59	01-145-5004
05/03/2023	100460	Standard Insurance Co, RA	HC - 001564190003May23	28.24	01-150-5004
05/03/2023	100460	Standard Insurance Co, RA	Shop - 001564190003May23	8.73	01-155-5004
05/03/2023	100460	Standard Insurance Co, RA	Parks - 001564190003May23	17.04	01-160-5004
05/03/2023	100460	Standard Insurance Co, RA	HURF - 001564190003May23	81.73	02-170-5004
05/03/2023	100460	Standard Insurance Co, RA	SC - 001564190003May23	32.40	03-175-5004
05/03/2023	100460	Standard Insurance Co, RA	Airport - 001564190003May23	32.40	04-180-5004
05/03/2023	100460	Standard Insurance Co, RA	Water - 001564190003May23	77.25	10-210-5004
05/03/2023	100460	Standard Insurance Co, RA	Sewer - 001564190003May23	73.63	11-215-5004
05/03/2023	100460	Standard Insurance Co, RA	UofA SNAP - 001564190003May23	21.65	55-430-5004
Total 100460:				628.78	
05/03/2023	100461	Sunstate Technology Group	New Server for Police Dept ME005659V2	16,163.21	01-130-5071
05/03/2023	100461	Sunstate Technology Group	Admin - Computer Services May 2023	282.71	01-115-5036
05/03/2023	100461	Sunstate Technology Group	Finance - Computer Services May 2023	282.71	01-120-5036
05/03/2023	100461	Sunstate Technology Group	P&Z - Computer Services May 2023	141.36	01-125-5036
05/03/2023	100461	Sunstate Technology Group	Police - Computer Services May 2023	1,837.62	01-130-5036
05/03/2023	100461	Sunstate Technology Group	HC - Computer Services May 2023	282.71	01-150-5036
05/03/2023	100461	Sunstate Technology Group	HURF - Computer Services May 2023	565.42	02-170-5036
05/03/2023	100461	Sunstate Technology Group	AP - Computer Services May 2023	282.71	04-180-5036
05/03/2023	100461	Sunstate Technology Group	Water - Computer Services May 2023	141.36	10-210-5036
05/03/2023	100461	Sunstate Technology Group	Sewer - Computer Services May 2023	141.36	11-215-5036
05/03/2023	100461	Sunstate Technology Group	LIHEAP CM Admin - Computer Services May 2023	141.36	17-245-5036
05/03/2023	100461	Sunstate Technology Group	Eagar - Computer Services May 2023	424.06	22-270-5036
05/03/2023	100461	Sunstate Technology Group	Admin - Telephone Services May 2023	29.87	01-115-5016
05/03/2023	100461	Sunstate Technology Group	Finance - Telephone Services May 2023	22.40	01-120-5016
05/03/2023	100461	Sunstate Technology Group	P&Z - Telephone Services May 2023	7.47	01-125-5016
05/03/2023	100461	Sunstate Technology Group	PD - Telephone Services May 2023	119.49	01-130-5016
05/03/2023	100461	Sunstate Technology Group	AC - Telephone Services May 2023	7.47	01-135-5016
05/03/2023	100461	Sunstate Technology Group	HC - Telephone Services May 2023	22.40	01-150-5016
05/03/2023	100461	Sunstate Technology Group	HURF - Telephone Services May 2023	14.95	02-170-5016
05/03/2023	100461	Sunstate Technology Group	AP - Telephone Services May 2023	22.40	04-180-5016
05/03/2023	100461	Sunstate Technology Group	Water - Telephone Services May 2023	7.47	10-210-5016
05/03/2023	100461	Sunstate Technology Group	Sewer - Telephone Services May 2023	7.47	11-215-5016
05/03/2023	100461	Sunstate Technology Group	Senior Center - Telephone Services May 2023	170.18	16-240-5016
Total 100461:				21,118.16	
05/03/2023	100462	TOS Municipal Property	Fire Engine loan payment to USDA May 2023	1,933.80	01-100-5988

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 100462:				1,933.80	
05/03/2023	100463	Trusted Tech Team Inc	M&C - MS365 Lic MAY23	59.95	01-105-5027
05/03/2023	100463	Trusted Tech Team Inc	Admin - MS365 Lic MAY23	35.97	01-115-5027
05/03/2023	100463	Trusted Tech Team Inc	Finance - MS365 Lic MAY23	23.98	01-120-5027
05/03/2023	100463	Trusted Tech Team Inc	P&Z - MS365 Lic MAY23	11.99	01-125-5027
05/03/2023	100463	Trusted Tech Team Inc	Police - MS365 Lic MAY23	155.87	01-130-5027
05/03/2023	100463	Trusted Tech Team Inc	AC - MS365 Lic MAY23	11.99	01-135-5027
05/03/2023	100463	Trusted Tech Team Inc	Bldg Maint - MS365 Lic MAY23	11.99	01-145-5027
05/03/2023	100463	Trusted Tech Team Inc	HC - MS365 Lic MAY23	35.97	01-150-5027
05/03/2023	100463	Trusted Tech Team Inc	Parks - MS365 Lic MAY23	11.99	01-160-5027
05/03/2023	100463	Trusted Tech Team Inc	HURF - MS365 Lic MAY23	59.95	02-170-5027
05/03/2023	100463	Trusted Tech Team Inc	Senior Center - MS365 Lic MAY23	47.96	03-175-5027
05/03/2023	100463	Trusted Tech Team Inc	Airport - MS365 Lic MAY23	11.99	04-180-5027
05/03/2023	100463	Trusted Tech Team Inc	Water - MS365 Lic MAY23	23.98	10-210-5027
05/03/2023	100463	Trusted Tech Team Inc	Sewer - MS365 Lic MAY23	23.98	11-215-5027
Total 100463:				527.56	
05/03/2023	100464	Valley Auto Parts	Male Pipe end PO#11660	10.27	11-215-5030
05/03/2023	100464	Valley Auto Parts	Baling Wire PO#11660	21.24	11-215-5030
Total 100464:				31.51	
05/03/2023	100465	Nations Best	Galv Coupling/Nipple PO#11664	25.71	10-210-5129
05/03/2023	100465	Nations Best	Adapter/Bushing/Tee PO#11664	15.57	10-210-5129
05/03/2023	100465	Nations Best	Push coupling PO#11664	11.23	10-210-5129
05/03/2023	100465	Nations Best	Pex coil/Coupling/Push Adapter PO#11664	25.56	10-210-5129
05/03/2023	100465	Nations Best	Tool Kit/ Wood blade PO#11732	215.86	01-145-5073
05/03/2023	100465	Nations Best	Pressure Gauge PO#11732	10.49	01-150-5061
05/03/2023	100465	Nations Best	Red Mortar PO#11734	14.04	02-170-5080
05/03/2023	100465	Nations Best	Lattice Pieces PO#11735	424.96	01-145-5062
05/03/2023	100465	Nations Best	Hose/Wye/Nozzle PO#11738	84.18	02-170-5024
05/03/2023	100465	Nations Best	Bar Red Econo Gate PO#11744	283.65	11-215-5062
05/03/2023	100465	Nations Best	WIFA NW Sewer Parts PO#11747	23.09	11-215-5302
Total 100465:				1,134.34	
05/03/2023	100466	Ardurra	WIFA - Papago Water Replacement Project PO#11801	13,507.50	10-210-5301



Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
				13,507.50	
				667,324.33	

Summary by General Ledger Account Number

**TOWN OF SPRINGVILLE  
Tourism Tax Committee  
Application for Funds**

Please be as specific as possible when completing this form.

DATE(S) OF EVENT: 8/24 - 8/26/2023      DATE OF APPLICATION: 3/28/2023

AMOUNT OF FUNDING REQUESTED: \$750      DATE FUNDING REQUIRED: 6/15/2023

**EVENT:**

Name of Event, Group or Promotion: Balloons Over Round Valley

Make Check Payable to: SIERRA PROPANE

Mailing Address: PO Box 1158  
Springville, AZ 85938

Tax Identification Number: 86-0515727  
(Please complete and return attached W-9)

**CONTACT INFORMATION:**

Name of Contact: John Wilfong

Mailing Address: PO Box 1158  
Springville, AZ 85938

Telephone Numbers: Regular: 928-333-5558 Cell: 602-316-8042

Alternate Contact & Phone Number: Dani Hommel 623-229-9341

All applications must be turned in to the Town of Springville six weeks before the date of the event.

Application will be reviewed by the Tourism Tax Committee. The tourism tax committee can only approve amounts up to \$750.00. If approved, the application will be forwarded to the Town Council with a recommendation for funding. A final decision on funding will be made by Council. Council meetings are held the third Wednesdays of each month. **YOU MUST BE PRESENT AT COUNCIL MEETING TO BE CONSIDERED FOR FUNDING.** Please contact Town Hall to verify meeting dates 333-2656

**RESERVED FOR COMMITTEE/TOWN USE**

1. Is this request already considered in the current year town budget? \_\_\_\_\_
2. Does this request fall into the guidelines of tourism and economic development? \_\_\_\_\_
3. Is there sufficient money in the fund to cover this request? \_\_\_\_\_

<b>SPRINGVILLE TOURISM TAX COMMITTEE</b>	<b>SPRINGVILLE TOWN COUNCIL</b>
By majority vote, this request has been	By majority vote, this request has been
Approved: <u>✓</u>	Approved: _____
Denied: _____	Denied: _____
Amount: <u>750.00</u>	Amount: _____
Date: <u>4/18/23</u>	Date: _____
Chair/Vice-Chairperson: <u>[Signature]</u>	Mayor/Vice-Mayor: _____

PLEASE COMPLETE THE QUESTIONS ON THE NEXT PAGE OF THE APPLICATION

TOWN OF SPRINGERVILLE  
Tourism Tax Committee  
Application for Funds  
Page 2

Please attach any available flyers, posters, etc.

1. Is the total amount needed being requested from the Town of Springerville?  Yes  No  
If the answer to question #1 is no, what percentage of the total cost is the Town being asked to fund?  
Less than 5%. Sierra Propane has already committed \$11,000 - \$15,000.
2. What is the money to be used for?  
Promotion of the event
3. How will the residents of Springerville benefit from this event?  
Yes. Free event to residents. Local businesses can set up booths to sell products. Informational booths setup at no charge.
4. What economic benefit will be gained by the Town of Springerville?  
Increased tourism benefiting Restaurants, Hotels, Stores
5. What other efforts have been utilized to raise funds for this event?  
Sponsorship tiers available to local businesses and booth spaces for local businesses. Sierra Propane donating all fuel needed for the balloons
6. Estimated number of people attending per day? Hard to tell being the first event. We're guessing 500-2000 per day. Pinetop attracted over 9000/day in 2022.
7. Special Requirements (Liquor, Security, Set-up, etc)? No?  
Liquor will not be part of the event. Security will be handled by event organizers. We will need access to power and property
8. Insurance Requirements?  None  Other  
  
If other, please explain
9. Will any monies be raised concessions, advertising, dances, meals, etc?  Yes  No  
  
If yes, please describe and list estimated revenues.  
Concerts are free and balloon rides are free. There will be food trucks and vendors there but their revenue is not to raise money for the event.
10. If this is an existing event please provide a history of the event including attendance, financial, any other pertinent information.  
First annual event
11. What will the profits from the event be used for (scholarships, event promotions, etc.)?  
Donation to Round Valley Fire

# Request for Taxpayer Identification Number and Certification

**Give Form to the requester. Do not send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

<b>Print or type.</b> <b>See Specific Instructions on page 3.</b>	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Sierra Petroleum Enterprises, Inc</b>		
	2 Business name/disregarded entity name, if different from above <b>Sierra Propane</b>		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) See instructions. <b>PO Box 1158</b>		Requester's name and address (optional) <b>Town of Springerville</b>
	6 City, state, and ZIP code <b>Springerville, AZ 85938</b>		
	7 List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>								
or								
<b>Employer identification number</b>								
8	6		-	0	5	1	5	7

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ _____	Date ▶ _____
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

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### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**TOWN OF SPRINGERVILLE  
Tourism Tax Committee  
Application for Funds**

Please be as specific as possible when completing this form.

DATE(S) OF EVENT: June 23 & 24<sup>th</sup> 2023 DATE OF APPLICATION: March 14, 2023

AMOUNT OF FUNDING REQUESTED: \$750.00 DATE FUNDING REQUIRED: ASAP or by May

**EVENT:**

Name of Event, Group or Promotion: Round Valley Quilts & Fiber Arts Show

Make Check Payable to: Quilter's Haven

Mailing Address: P.O. Box 1334  
Eagar, AZ 85925

Tax Identification Number: 21001772  
(Please complete and return attached W-9)

**CONTACT INFORMATION:**

Name of Contact: Billie Wilda

Mailing Address: P.O. Box 1334  
Eagar, AZ 85925

Telephone Numbers: Regular: 333-2739 Cell: 602-273-0004

Alternate Contact & Phone Number: Sue Ziegler 928-245-0338

All applications must be turned in to the Town of Springerville six weeks before the date of the event.

Application will be reviewed by the Tourism Tax Committee. The tourism tax committee can only approve amounts up to \$750.00. If approved, the application will be forwarded to the Town Council with a recommendation for funding. A final decision on funding will be made by Council. Council meetings are held the third Wednesdays of each month. **YOU MUST BE PRESENT AT COUNCIL MEETING TO BE CONSIDERED FOR FUNDING.** Please contact Town Hall to verify meeting dates 333-2656

**RESERVED FOR COMMITTEE/TOWN USE**

1. Is this request already considered in the current year town budget? \_\_\_\_\_
2. Does this request fall into the guidelines of tourism and economic development? \_\_\_\_\_
3. Is there sufficient money in the fund to cover this request? \_\_\_\_\_

<b>SPRINGERVILLE TOURISM TAX COMMITTEE</b>	<b>SPRINGERVILLE TOWN COUNCIL</b>
By majority vote, this request has been Approved: <u>✓</u>	By majority vote, this request has been Approved: _____
Denied: _____	Denied: _____
Amount: <u>750.00</u>	Amount: _____
Date: <u>4/18/23</u>	Date: _____
Chair/Vice-Chairperson: <u>[Signature]</u>	Mayor/Vice-Mayor: _____



TOWN OF SPRINGERVILLE  
Tourism Tax Committee  
Application for Funds  
Page 2

Please attach any available flyers, posters, etc.

1. Is the total amount needed being requested from the Town of Springerville?  Yes  No  
If the answer to question #1 is no, what percentage of the total cost is the Town being asked to fund?  
25%
2. What is the money to be used for?  
Ribbons to award, Supplies for posters & handouts, door prizes
3. How will the residents of Springerville benefit from this event?  
we have attendees from all over Arizona and New Mexico restaurants and hotels/motels will be frequented, so tax dollars will be generated, it is entertainment for the whole family
4. What economic benefit will be gained by the Town of Springerville?  
money will be generated by the attendees using accomodations available in Springerville and visiting other shops & museum while here, we will advertise during show
5. What other efforts have been utilized to raise funds for this event?  
Business donations in exchange for promoting their business.
6. Estimated number of people attending per day? 150-200
7. Special Requirements (Liquor, Security, Set-up, etc)?  
Set up of racks and hang quilts in the multepurpose room of High School - we are working with them
8. Insurance Requirements?  None  Other  
If other, please explain  
we provide full coverage insurance to the school
9. Will any monies be raised concessions, advertising, dances, meals, etc?  Yes  No  
If yes, please describe and list estimated revenues.  
entrance fee to show by attendees & entranc fees from those entering exhibits
10. If this is an existing event please provide a history of the event including attendance, financial, any other pertinent information  
150-200 @ day attendance
11. What will the profits from the event be used for (scholarships, event promotions, etc.)?  
Scholarship for a graduating Senior, maybe 2



# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <div style="text-align: center; font-size: 1.2em;">Quilter's Haven, LLC</div>		
	2 Business name/disregarded entity name, if different from above <div style="text-align: center; font-size: 1.2em;">SAB</div>		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u> <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) See instructions. <div style="text-align: center; font-size: 1.2em;">P.O. Box 1334</div>	Requester's name and address (optional) <b>Town of Springerville</b> 418 E. Main St. Springerville, AZ 85938	
	6 City, state, and ZIP code <div style="text-align: center; font-size: 1.2em;">Eagar, Az 85925</div>		
	7 List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number	
-	-
or	
Employer identification number	
4	6
-	-
3	0
0	6
0	9
7	7

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  - I am a U.S. citizen or other U.S. person (defined below); and
  - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Billye E. Wilda</i>	Date ▶ <u>03-14-2023</u>
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## General Instructions

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### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

Town of Springerville  
Tourism Minutes  
April 18, 2023  
3:35 pm

Tourism Committee Present: Marcie Bafford, Heidi Wink and Brenda Crawford

Brenda Crawford called meeting to order at 3:35 pm

1. Heidi made a motion to approve the minutes from the February 8, 2023 meeting as presented, Brenda seconded. Unanimous vote to approve.

Round Valley Quilt Show

2. Brenda mentioned that they had some very nice quilts. Heidi motioned to approve funding for the quilt show. Marcie seconded. Unanimous vote to approve.

Springerville Rib Throwdown

3. Discussion about the BBQ moving to the Springerville park by the ballfield. Heidi motioned to approve funding. Brenda seconded. Unanimous vote to approve.

Balloons Over Round Valley

4. Marcie gave a brief over view this new event and what was planned. Discussion on the winds and the balloons. Heidi motioned to approve funding. Marci seconded. Unanimous vote to approve.

Meeting adjourned 3:50 pm.



**TOWN OF SPRINGVILLE  
Tourism Tax Committee  
Application for Funds**

Please be as specific as possible when completing this form.

DATE(S) OF EVENT: 08-31-2023 To      DATE OF APPLICATION: 03-29-2023  
09-02-2023

AMOUNT OF FUNDING REQUESTED: \$ 750.00      DATE FUNDING REQUIRED: \_\_\_\_\_

**EVENT:**

Name of Event, Group or Promotion: Springerville Rib Throw Down

Make Check Payable to: Better World Barbeque

Mailing Address: 162 W. School BUS ROAD  
ERAGON, AZ 85925

Tax Identification Number: 85-4208311  
 (Please complete and return attached W-9)

**CONTACT INFORMATION:**

Name of Contact: MIKE NUTTALL

Mailing Address: 162 W. School BUS RD  
ERAGON, AZ 85925

Telephone Numbers: Regular: \_\_\_\_\_ Cell: 928 245-0145

Alternate Contact & Phone Number: Danielle Hommel 623-229-9341

All applications must be turned in to the Town of Springerville six weeks before the date of the event.

Application will be reviewed by the Tourism Tax Committee. The tourism tax committee can only approve amounts up to \$750.00. If approved, the application will be forwarded to the Town Council with a recommendation for funding. A final decision on funding will be made by Council. Council meetings are held the third Wednesdays of each month. **YOU MUST BE PRESENT AT COUNCIL MEETING TO BE CONSIDERED FOR FUNDING.** Please contact Town Hall to verify meeting dates 333-2656

**RESERVED FOR COMMITTEE/TOWN USE**

1. Is this request already considered in the current year town budget? \_\_\_\_\_
2. Does this request fall into the guidelines of tourism and economic development? \_\_\_\_\_
3. Is there sufficient money in the fund to cover this request? \_\_\_\_\_

SPRINGVILLE TOURISM TAX COMMITTEE	SPRINGVILLE TOWN COUNCIL
By majority vote, this request has been Approved: <u>✓</u>	By majority vote, this request has been Approved: _____
Denied: _____	Denied: _____
Amount: <u>750.00</u>	Amount: _____
Date: <u>4-18-23</u>	Date: _____
Chair/Vice-Chairperson: <u>[Signature]</u>	Mayor/Vice-Mayor: _____

PLEASE COMPLETE THE QUESTIONS ON THE NEXT PAGE OF THE APPLICATION

TOWN OF SPRINGVILLE  
Tourism Tax Committee  
Application for Funds  
Page 2

Please attach any available flyers, posters, etc.

1. Is the total amount needed being requested from the Town of Springerville?  Yes  No  
If the answer to question #1 is no, what percentage of the total cost is the Town being asked to fund?  
10%
2. What is the money to be used for?  
Signage, posters, porta potties, ribs, Trophies, Dumpsters and any other expenses as needed
3. How will the residents of Springerville benefit from this event?  
This event is beneficial due to the economic impact to the area.
4. What economic benefit will be gained by the Town of Springerville?  
We hold a special Raffle that Teams give us a Receipt from local stores they get free Raffle ticket for items, last year in about a 24 hr. time we collected about \$12,000 in Receipts.
5. What other efforts have been utilized to raise funds for this event?  
We put in for grants and ask for sponsorship from local businesses.
6. Estimated number of people attending per day? Average for 3 days 200 or more
7. Special Requirements (Liquor, Security, Set-up, etc)?  
We will get liquor license, we will do our own set up with Town's Recommendation due to new sprinklers
8. Insurance Requirements?  None  Other  
If other, please explain
9. Will any monies be raised concessions, advertising, dances, meals, etc?  Yes  No  
If yes, please describe and list estimated revenues.  
\$20,000 From Rib Sales and Raffle
10. If this is an existing event please provide a history of the event including attendance, financial, any other pertinent information.  
Arizona's longest running BBQ contest, started after Wallow Fire to bring people back to the mountain
11. What will the profits from the event be used for (scholarships, event promotions, etc.)?  
We give proceeds to local charities, we have given out \$10,400 since Sept 2022 to Today.

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Mike Nuttall</b>	
	2 Business name/disregarded entity name, if different from above <b>Better World Barbeque Inc.</b>	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. <b>162 W. School Bus Road</b>	Requester's name and address (optional)
	6 City, state, and ZIP code <b>Eagar, AZ. 85925</b>	
	7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	
<b>or</b>	
<b>Employer identification number</b>	
8 5 - 4 2 0 9 3 1 1	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the Instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ _____
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**General Instructions**

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- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

Town of Springerville  
Tourism Minutes  
April 18, 2023  
3:35 pm

Tourism Committee Present: Marcie Bafford, Heidi Wink and Brenda Crawford

Brenda Crawford called meeting to order at 3:35 pm

1. Heidi made a motion to approve the minutes from the February 8, 2023 meeting as presented, Brenda seconded. Unanimous vote to approve.

Round Valley Quilt Show

2. Brenda mentioned that they had some very nice quilts. Heidi motioned to approve funding for the quilt show. Marcie seconded. Unanimous vote to approve.

Springerville Rib Throwdown

3. Discussion about the BBQ moving to the Springerville park by the ballfield. Heidi motioned to approve funding. Brenda seconded. Unanimous vote to approve.

Balloons Over Round Valley

4. Marcie gave a brief over view this new event and what was planned. Discussion on the winds and the balloons. Heidi motioned to approve funding. Marci seconded. Unanimous vote to approve.

Meeting adjourned 3:50 pm.

**TOWN OF SPRINGERVILLE  
Tourism Tax Committee  
Application for Funds**

Please be as specific as possible when completing this form.

DATE(S) OF EVENT: 6.3.2023

DATE OF APPLICATION: 1.24.2023

AMOUNT OF FUNDING REQUESTED: \$1750

DATE FUNDING REQUIRED: April 2023

<b>EVENT:</b>	
Name of Event, Group or Promotion:	<u>2023 Artist and Authors Expo</u>
Make Check Payable to:	<u>Springerville-Eagar Chamber</u>
Mailing Address:	<u>P.O. Box 31</u>
	<u>Springerville AZ 85938</u>
Tax Identification Number: (Please complete and return attached W-9)	<u>86-0229882</u>

<b>CONTACT INFORMATION:</b>	
Name of Contact:	<u>Becki Christensen</u>
Mailing Address:	<u>P.O. Box 31</u>
	<u>Springerville AZ 85938</u>
Telephone Numbers:	Regular: <u>928-333-2123</u> Cell: <u>928-551-5709</u>
Alternate Contact & Phone Number:	_____

**All applications must be turned in to the Town of Springerville six weeks before the date of the event.**

**Application will be reviewed by the Tourism Tax Committee. If approved, the application will be forwarded to the Town Council with a recommendation for funding. A final decision on funding will be made by Council. Council meetings are held the first and third Wednesdays of each month. YOU MUST BE PRESENT AT COUNCIL MEETING TO BE CONSIDERED FOR FUNDING. Please contact Town Hall to verify meeting dates 333-2656**

**RESERVED FOR COMMITTEE/TOWN USE**

1. Is this request already considered in the current year town budget? \_\_\_\_\_
2. Does this request fall into the guidelines of tourism and economic development? \_\_\_\_\_
3. Is there sufficient money in the fund to cover this request? \_\_\_\_\_

SPRINGERVILLE TOURISM TAX COMMITTEE	SPRINGERVILLE TOWN COUNCIL
By majority vote, this request has been Approved: _____	By majority vote, this request has been Approved: _____
Denied: _____	Denied: _____
Amount: _____	Amount: _____
Date: _____	Date: _____
Chair/Vice-Chairperson: _____	Mayor/Vice-Mayor: _____

PLEASE COMPLETE THE QUESTIONS ON THE NEXT PAGE OF THE APPLICATION



TOWN OF SPRINGERVILLE  
Tourism Tax Committee  
Application for Funds  
Page 2

Please attach any available flyers, posters, etc.

1. Is the total amount needed being requested from the Town of Springerville?  Yes  No  
If the answer to question #1 is no, what percentage of the total cost is the Town being asked to fund?  
24%
2. What is the money to be used for?  
marketing event thro out Southern Apache County, Western New Mexico and beyond.
3. How will the residents of Springerville benefit from this event?  
Local Artists + Authors will get exposure and make sales  
Crafters + home based businesses will gain exposure and make sales  
Residents will be entertained and become familiarized with  
Local Art, books and products available in our area.
4. What economic benefit will be gained by the Town of Springerville?  
We want to make this event an annual occurrence that brings tourists  
to Springerville resulting in business revenue and tax dollars for  
the town.
5. What other efforts have been utilized to raise funds for this event?  
funds will be raised by fees and sponsorships
6. Estimated number of people attending per day? 500 - 1000
7. Special Requirements (Liquor, Security, Set-up, etc)?  
None - The event will take place on the RVHS Dome  
and the chamber and Artists, Authors, and vendors will  
setup.
8. Insurance Requirements?  None  Other  
If other, please explain  
The Chambers insurance through Kohlase covers the event
9. Will any monies be raised concessions, advertising, dances, meals, etc?  Yes  No  
If yes, please describe and list estimated revenues.  
Pers from Artist, Authors, Crafters, Food trucks, attendees,  
and sponsors - Estimated.
10. If this is an existing event please provide a history of the event including attendance, financial, any other pertinent information.  
First time event, we expect this to grow into a major event  
over the years. We have an big group of artists + photographers  
who live in our wonderful area and a fair amount of authors
11. What will the profits from the event be used for (scholarships, event promotions, etc.)?  
profits will be used for future event promotion  
and donations to the art department at RV schools.



1ST ANNUAL

# ARTIST & AUTHOR EXPO IN THE DOME!



Calling all Artists  
and Authors.....

**2023**

Friday & Saturday  
June 2 & 3, 2023  
9.00am - 5.00pm



**SHARE YOUR IDEA  
WITH THE WORLD**

Friday, June 2nd and Saturday, June 3rd, 2023 the Chamber is hosting the first annual Artist & Author Expo in the Dome. Artists & Authors can have a booth displaying your work, meet the public, sell your items, and authors can be picked to give a reading of a chapter of their book. There will be a center stage where announcements will be made, music will create an atmosphere and artists and authors may be invited to talk about their work. The Chamber requests that instead of an entry fee that each artist or author donate a piece of their art or books - we request a minimum donation of \$40. These will be used in a raffle during the event.

There will be food trucks outside the dome for purchasing refreshments (or meals). Craft vendors will be given an opportunity to purchase a booth that will be in a separate section of the Dome floor so that artists and authors are prominently displayed. Artist can choose to work on one of their creations during the two-day event if they so desire. Authors can talk about their next book.

We will be open to the public both days from 9:00 to 5:00pm.

If you need additional information, please contact Becki at 928-333-2123 or by email [serccdirector@gmail.com](mailto:serccdirector@gmail.com).

To reserve your spot on the Dome floor please fill out the information on the following application and either drop it by the Chamber office, 7 West Main Street, Springerville or mail the application to P O Box 31, Springerville, AZ 85938.



& **INSIGHTS  
& DISCUSSIONS**

Becki Christensen,  
Executive Director

● 928-333-2123

● [serccdirector@gmail.com](mailto:serccdirector@gmail.com)

● [chamberfacebook.com](https://www.facebook.com/chamberfacebook.com)



*Springerville-Eagar Regional Chamber of Commerce  
dba Southern Apache County Chamber of Commerce  
P O Box 31, Springerville, AZ 85938, 928-333-2123*

## **Artist & Author Expo in the Dome!**

### **Calling all Artists and Authors.....**

Friday, June 2nd and Saturday, June 3rd, 2023 the Chamber is hosting the first annual Artist & Author Expo in the Round Valley High School Dome. Artists & Authors are invited to have a booth displaying their work, meet the public, sell your items, and authors can be picked to give a reading of a chapter of their book. There will be a center stage where announcements will be made, music will create an atmosphere and artists and authors may be invited to talk about their work. The Chamber requests that instead of an entry fee that each artist or author donate a piece of their art or books – we request a minimum donation of \$40. These will be used in a raffle during the event.

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---

I am an (1) Artist (2) Author (Please Circle One Choice)

Name \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

I will need a 10' x 10' space or a 15' x 10' space – Please Circle One Choice

I would like to be considered for a chance to read a chapter of my book. \_\_\_\_\_

Book Title \_\_\_\_\_ Book Genre \_\_\_\_\_

I Would Not Like to be considered for a chance to read a chapter of my book. \_\_\_\_\_





Increase of CTEs - 60-80 AAS  
 80-120 credit hours  
 AAS in Entrepreneurship  
 AAS Medical Assisting  
 Med Office Assistance 11500.

## Business Department Community Advisory Meeting

### Thursday, March 15<sup>th</sup> 2023

Community

Business Benefits  
 Improve Cust.  
 Career tracks  
 Physical Therapy  
 Supply Chain  
 Quality

#### I. Welcome

- a) Introductions

#### II. Current Degree Changes

- a) New class BUS114 – Survey of Accounting
- b) Recommendations

#### III. Future degrees

- a) Associate Degrees in CTE
  - i) Administration of Justice Studies
  - ii) Agriculture
  - iii) Sports Medicine
  - iv) Behavioral Health Sciences
- b) B.A.M.

Letter of Support  
Rachet -

Sight House data  
 1140 lower  
 National BA

Fall

(online)  
100 on line

impact =  
 Best seats needs -  
 online sections -  
 watch recording

#### IV. Needs of the communities

#### V. Open Discussion

- a) BUS201 – survey and data analysis done for you!

expand to CCP - College Credit Program -  
 HB70  
 Alternative Energy  
 water & sewer  
 Bus 124  
 day breeding

Alternative  
Education

**TOWN OF SPRINGVILLE  
Tourism Tax Committee  
Application for Funds**

Please be as specific as possible when completing this form.

DATE(S) OF EVENT: Attached                      DATE OF APPLICATION: 5-1-23

AMOUNT OF FUNDING REQUESTED: 750                      DATE FUNDING REQUIRED: 7-1-23

**EVENT:**

Name of Event, Group or Promotion: Round Valley Rodeo Jr.

Make Check Payable to: Round Valley Rodeo JR

Mailing Address: PO Box 1324  
Eagar, AZ 85925

Tax Identification Number: \_\_\_\_\_  
(Please complete and return attached W-9)

**CONTACT INFORMATION:**

Name of Contact: Jennifer Lund / Merrilea McBride <sup>RVRJR</sup>

Mailing Address: PO BOX 1324  
Eagar AZ 85925

Telephone Numbers: Regular: \_\_\_\_\_ Cell: 928-245-0884

Alternate Contact & Phone Number: \_\_\_\_\_

**All applications must be turned in to the Town of Springerville six weeks before the date of the event.**

**Application will be reviewed by the Tourism Tax Committee. The tourism tax committee can only approve amounts up to \$750.00. If approved, the application will be forwarded to the Town Council with a recommendation for funding. A final decision on funding will be made by Council. Council meetings are held the third Wednesdays of each month. YOU MUST BE PRESENT AT COUNCIL MEETING TO BE CONSIDERED FOR FUNDING. Please contact Town Hall to verify meeting dates 333-2656**

**RESERVED FOR COMMITTEE/TOWN USE**

1. Is this request already considered in the current year town budget? \_\_\_\_\_
2. Does this request fall into the guidelines of tourism and economic development? \_\_\_\_\_
3. Is there sufficient money in the fund to cover this request? \_\_\_\_\_

<b>SPRINGERVILLE TOURISM TAX COMMITTEE</b>	<b>SPRINGERVILLE TOWN COUNCIL</b>
By majority vote, this request has been	By majority vote, this request has been
Approved: _____	Approved: _____
Denied: _____	Denied: _____
Amount: _____	Amount: _____
Date: _____	Date: _____
Chair/Vice-Chairperson: _____	Mayor/Vice-Mayor: _____

TOWN OF SPRINGERVILLE  
Tourism Tax Committee  
Application for Funds  
Page 2

Please attach any available flyers, posters, etc.

1. Is the total amount needed being requested from the Town of Springerville?  Yes  No  
If the answer to question #1 is no, what percentage of the total cost is the Town being asked to fund?  
50%
2. What is the money to be used for?  
Insurance + arena fees
3. How will the residents of Springerville benefit from this event?  
Rodeo contestants + families will eat at the restaurants, buy gas + some will stay at the motels bring money to the economy. Several local families participate
4. What economic benefit will be gained by the Town of Springerville?  
Rodeo contestants + families will eat at the restaurants, buy gas + stay at the motels
5. What other efforts have been utilized to raise funds for this event?  
Sponsorships from individuals
6. Estimated number of people attending per day? 200
7. Special Requirements (Liquor, Security, Set-up, etc)?  
No
8. Insurance Requirements?  None  Other  
If other, please explain  
Yes we are required to carry ins.
9. Will any monies be raised concessions, advertising, dances, meals, etc?  Yes  No  
If yes, please describe and list estimated revenues.
10. If this is an existing event please provide a history of the event including attendance, financial, any other pertinent information.  
This event has been going on for 20+ years. All money from this event is paid back to contestants, used for scholarships or used to purchase year end awards
11. What will the profits from the event be used for (scholarships, event promotions, etc.)?  
Year end awards + scholarships, the profits are all redistributed back to the kids in these forms



# 2023 RVR JR Season

Rodeo Grounds in Round Valley - Eagar/Springerville

## ★ JOIN ★

Earn Points-YEAR END AWARDS  
\$40 single \$80 Immediate Family  
BOOKS CLOSE Thurs before event  
FEES & PAYOFF VENMO ONLY

## ★ ENTRY/PAYOFF ★

enter ONLINE ONLY  
roundvalley.rodeo/junior  
pay VENMO ONLY  
@roundvalleyrodeojr

## ★ RODEO DATES ★

May 29th-9:00 am - Memorial Day-**BUCKLES** in every event

June 16 & 17th 6:00 pm, 9:00 am

June 30 & July 1st- 6:00 pm, 9:00 am

July 28th 6:00 pm

**FINALS JULY 29TH- 9:00 am**

## ★ EVENTS ★

Lil Squirt LeadLine \$5.00

prizes every rodeo-if you want your lil squirt to receive a buckle at year end - pay 40.00 anytime before 6-15. If Lil Squirt is only member-NO MEMBER FEE CHARGED

Barrels 15 & under 5D \$15

2,3,4,5 Sec Splits

Open Barrels 3D \$30

1 sec splits

Poles 15 & under 5D \$15

2,3,4,5 Sec Splits

Goat Tag 8 & under \$10

Goat Tying Jr and Sr \$15

9-11 Jr and 12-15 Sr

Breakaway Roping Jr & Sr \$15

9-11 Jr & 12-15 Sr

Team Roping Jr & Sr \$15

enter 2 X JR one end 11 under

enter 2 X SR one end 12-15

## ★ 2 ARENAS ★

Arena 1 Barrels and Roping

Arena 2 Poles and Goats

## ★ AWARDS ★

MEMORIAL DAY BUCKLE

EVERY EVENT excludes lil' squirts

YEAR END BUCKLES

EVERY EVENT excludes lil' squirts

Year End Awards 2nd -4th

ALLAROUND JACKETS

(Speed and Roping)

must attend 4 of 7

Members vote for most

improved Cowboy and Cowgirl

Dummy Roping following Finals

and Awards Banquet

**DAY SHEETS LIVE  
on Facebook**

Questions 928-251-0005 928-245-2602 OR 0884 FOOD TRUCK on Site

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Marcie Bafford / Heidi Wink  
**DATE:** 05/16/2023  
**SUBJECT:** Updating Tourism Tax Committee Procedure

**SUGGESTED MOTIONS:**

I move we approve the changes to the Tourism Tax Committee Procedure Manual as presented.

Or I move we do not approve this item.

Or I move we table this item.

**STAFF REPORT:**

See attached the redline of suggested changes



SUBJECT	ISSUED BY	EFFECTIVE DATE
<b>SPRINGERVILLE TOURISM TAX COMMITTEE</b>	<b>TOWN COUNCIL</b>	<b>July 19, 2019</b>

**POLICY STATEMENT:**

The Springerville Tourism Tax Committee has been created as an advisory committee by the Town Council to make recommendations to the Town Manager and Town Council regarding the expenditure of the 1% tourism tax.

**PROCEDURE:**

The following items are guidelines for the committee to organize and conduct business to make recommendations to the Town Manager and Town Council.

1. The Committee will be comprised of two members who are citizens of Springerville appointed by the Town Council on staggered three (3) year terms. The Springerville Finance Director and the Springerville Heritage Museum Director shall also serve on the committee. The citizens of the committee should have interest in tourism and reside in southern Apache County and shall not be employed by the Town of Springerville.
2. If a committee member misses more that twenty-five percent (25%) of the meetings, the Town Council may remove the member from the committee. The Town Council shall then replace the member with a new person to fulfill the remainder of the member’s term.
3. If the behavior of a member of the committee becomes unacceptable to the Town Council, the Town Council reserves the right to remove that member and shall replace that member at the earliest possible convenience.
4. In January of every third year the Committee shall appoint a chair for a three (3) year term.
5. The Committee shall determine its meeting times, dates, and location and shall comply with the State of Arizona open meeting law.
6. In the event the committee is unable to form a quorum within thirty (30) days of receiving an application, the application will be forwarded to the Town Council for their consideration without the Committee’s recommendation.

7. The Chair of the Committee shall be responsible for the following:
  - Running the meetings in an orderly and efficient manner.
  - Submit written recommendation to the Town Manager for consideration by the Town Council. The Town Manager will be responsible for placing the item on the next available agenda.
  - Present recommendation to the Town Council.
8. The Heritage Museum Director of the Committee shall be responsible for the following:
  - Fill in for the duties of the Chair in the absence of the Committee Chair.
  - Creating and posting the agenda twenty-four (24) hours prior to the meeting.
9. The Committee shall recommend policy guidelines to the Town Manager and Town Council as deemed necessary by either the Committee or the Town Council.
10. The Committee shall make recommendations to the Town Council regarding the expenditure and requests for donations from the tourism tax account.
11. The Committee may recommend rules and regulation changes and updates to the Town Council.
12. The Committee shall maintain open and effective communication with the Town Manager and Town Council about tourism and expenditure requests.
13. At the direction of the Town Council the Committee shall review contracts, grants, and other items regarding the tourism tax.
14. If the Committee wishes to seek legal advice regarding committee business, the Chair shall contact the Town Manager with the question or questions for the Town's attorney.
15. Lodging tax revenues may be used directly by the Town of Springerville or through the tourism Committee for:
  - Tourism marketing
  - The marketing of special events and festivals designed to attract tourists.

- Supporting the operations of tourism-related facilities owned or operated by a nonprofit organization.

Approved By: \_\_\_\_\_  
Shelly Reidhead, Mayor

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO: Springerville Town Council**  
**FROM: Tim Rasmussen, Town Manager**  
**DATE: May 16, 2023**  
**SUBJECT: Springerville- Eagar Regional Chamber of  
Commerce**

**SUGGESTED MOTION:**

I move we direct the Town Manager and a Town of Springerville Council Member to serve on the Springerville- Eagar Chamber of Commerce Board.

or

I move we direct the Town Manager and a Springerville Citizen Member "At Large" to serve on the Springerville- Eagar Chamber of Commerce Board.

or

I move that Town Manager and the Town of Springerville Council does not participate on the Springerville- Eagar Chamber of Commerce Board.

**STAFF REPORT**

I was visited by a Springerville- Eagar Chamber of Commerce Board Member a few weeks ago. The Chamber is wanting both towns to participate on their Governing Board by having the Town Managers and a Councilor or a citizen of that community as a member at large.



**Springerville-Eagar Regional  
Chamber of Commerce**  
7 W. Main St. PO Box 31  
Springerville, AZ 85938  
[www.springerville-eagarchamber.com](http://www.springerville-eagarchamber.com)

April 2023

Tim,

Tony Contreras asked me to supply you with information about future Chamber Board Meetings. I've enclosed the minutes of the March meeting for you to look at. Also, here is the schedule of meetings for the rest of 2023.

May 11 is an email meeting.

June 8 is an email meeting.

July 8 is an in-person meeting.

August 10 is an email meeting.

September 7 is an email meeting.

October 12 is an in-person meeting.

November 9 is an email meeting.

All meetings are on Thursdays.

Time to be determined.

Call us with any questions.

Bill Farbstein  
Membership Chair

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO: Springerville Town Council**  
**FROM: Tim Rasmussen, Town Manager**  
**DATE: 05/16/23**  
**SUBJECT: Appeal Officer**

**SUGGESTED MOTION:**

I move we appoint the Springerville Magistrate Judge to serve as the appeal officer for the Town of Springerville for up to five years.

**STAFF REPORT:**

Mayor and Council,

In October of 2020 Mayor and Council adopted a new employee manual. After discussions and reviewing multiple options the Eagar Town Manager was selected to serve as an appeal officer. Staff is requested to revisit this item.

The manual reads:

**APPEAL OFFICER**

The Town Council will appoint an Appeal Officer for a term of up to five (5) years.

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Tim Rasmussen, Town Manager  
**DATE:** May 16, 2023  
**SUBJECT:** Formally naming the park behind Town Hall

**SUGGESTED MOTION:**

I move we formally name the park behind Town Hall \_\_\_\_\_.

**STAFF REPORT**

The park at South Hopi and East Mohave has always been traditionally called “Springerville Town Park”. In growing the park behind Town Hall, it has also been referred to as “Springerville Town Park”. It is the recommendation to Council that the park be formally named to prevent any confusion from the two parks with the same name.

Staff recommendations,

- Liberty Park
- Freedom Park
- Patriot Park
- Coronado Park
- Escudilla Park

## Naming of the Town Hall Park Results:

### Online Survey Results:

ANSWER CHOICES		RESPONSES	
▼ Coronado Park		0.00%	0
▼ Escudilla Park		30.56%	22
▼ Freedom Park		15.28%	11
▼ Liberty Park		16.67%	12
▼ Patriot Park		16.67%	12
▼ Other (please specify)	<a href="#">Responses</a>	20.83%	15
<b>TOTAL</b>			<b>72</b>

### Other:

School House Park

Veterans Park

Gateway Park

Heritage Square Park

Five-0 Park

Sam Gardom or Ernest Anaya Memorial

Pioneer Park

The OJ Schoolcraft Memorial Park

Pena Park

Little Peoples Park

Bell Park

Becker Park

Heritage Park

Valley Redondo Park

### Physical Survey Results:

Patriot Park = 5



**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO: Springerville Town Council**  
**FROM: Tim Rasmussen, Town Manager**  
**DATE: May 16, 2023**  
**SUBJECT: AGREEMENT – Department of Housing  
Manufactured Housing and Building Division**

**SUGGESTED MOTION:**

I move we approve the Agreement with the State of Arizona Department of Housing Manufactured Housing and Building Division and the Town of Springerville.

**STAFF REPORT**

A.R.S. § 41-4002 the purpose of ADOH is to maintain standards of quality and safety for manufactured homes, factory-built buildings, mobile homes, and the installation of the same.

A.R.S. § 41-4004 (A) (5) directs ADOH to enter into agreements with local enforcement agencies to enforce the installation standards in their respective jurisdictions consistent with the installation standards of ADOH; and

It is the desire of both parties to eliminate unnecessary duplication of inspections regarding installation standards within the Agency's jurisdiction;

ADOH's role and purpose:

41-4002. Office of manufactured housing; purpose

The purpose of the office of manufactured housing within the department is **to maintain and enforce standards of quality and safety for manufactured homes, factory-built buildings, mobile homes and accessory structures and installation of manufactured and mobile homes, factory-built buildings and accessory structures.** The affairs of the office of manufactured housing shall be conducted consistently with minimum standards of the United States department of housing and urban development so as to be designated the "state inspector" for manufactured homes and related industries. The office shall implement all existing laws and regulations mandated by the federal government, its agencies and this state for such purposes.

41-4004. Powers and duties of department; work by unlicensed person; inspection agreement; permit

(A)(1) Establish a state inspection and design approval bureau within the department.

(A)(2) **Issue a certificate to indicate compliance** with the construction and installation requirements of this article,

(A)(4) **Enter and inspect or investigate premises** at reasonable times, after presentation of credentials by the director or personnel of the office or under contract with the office, where units regulated by this article are manufactured, sold or installed, to determine if any person has violated this chapter or the rules adopted pursuant to this chapter.

(A)(8) If construction, installation, rebuilding or any other work is performed in violation of this chapter or any rule adopted pursuant to this chapter, order the work stopped. The order to stop work shall be served on the person doing the work or on the person causing the work to be done. The person served with the order shall immediately cease the work until authorized by the office to continue.

(E) If a mobile or manufactured home or factory-built building is installed without first obtaining an installation permit, the director shall send a written notice to the purchaser specifying that a permit is required. If a permit is not obtained within thirty days after receipt of the written notice, the department shall issue and serve by personal service or certified mail a citation on the purchaser. Service of the citation by certified mail is complete after forty-eight hours after the time of deposit in the mail. On failure of the purchaser to comply with the citation within twenty days after its receipt, the director shall file an action in the justice court in the precinct where installation occurred for violation of this subsection.

41-4010. Powers and duties of board

(A)(5) **Adopt rules relating to the inspection throughout the state by the department of the installation of manufactured homes, mobile homes, factory-built buildings and accessory structures** included as part of a sales contract for a manufactured home, mobile home or factory-built building or included in an agreement to move a manufactured home, mobile home or factory-built building.

(A)(15) Adopt rules relating to acceptable workmanship standards.

(A)(16) **Adopt rules relating to issuing permits to licensees, owners of units or other persons for the installation of manufactured homes, mobile homes, factory-built buildings and accessory structures.**

41-4023. General powers and duties

(2) **Issue certificates to indicate compliance** with the construction and **installation** requirements of article 3 of this chapter.

41-4001. Definitions

20. "Installation" means:

- (a) Connecting new or used mobile homes, manufactured homes or factory-built buildings to on-site utility terminals or repairing these utility connections.
- (b) Placing new or used mobile homes, manufactured homes, accessory structures or factory-built buildings on foundation systems or repairing these foundation systems.
- (c) Providing ground anchoring for new or used mobile homes or manufactured homes or repairing the ground anchoring.

R4-34-204. Installers

c. Connects water, sanitary waste, gas, and electrical systems of all amperages to the proper onsite utility terminals provided by others;

ARTICLE 8. PERMITS AND INSTALLATION

R4-34-801. Permits

A. A properly licensed entity or person shall obtain a permit for the installation of a manufactured home, mobile home, FBB, or attached accessory structure, or rehabilitation of a mobile home.

D. A local jurisdiction that has entered into agreement with the Department may issue installation permits and conduct inspections.

E. The Department or a local jurisdiction participating in the installation inspection program shall charge the permit fee expressly authorized under A.R.S. § 41-4010(A)(4). The fee charged by the local jurisdiction shall not exceed the amount established by the Board.

I. At the time of a scheduled inspection, the permit holder, owner, contractor, or designated responsible party identified on the permit shall ensure all work to be inspected is accessible (opened) and **no work is performed beyond the point indicated for each successive inspection without first obtaining approval from the Department.**

DOUGLAS A. DUCEY  
Governor



THOMAS M. SIMPLOT  
Director

STATE OF ARIZONA  
DEPARTMENT OF HOUSING  
1110 WEST WASHINGTON, SUITE 280  
PHOENIX, ARIZONA 85007

(602) 771-1000 WWW.AZHOUSING.GOV  
FAX: 602-771-1002

5-1-2023

Tim Rasmussen  
Town of Springerville  
Community Development  
418 E Main St.  
Springerville AZ

Dear Mr. Rasmussen

The Arizona Department of Housing (ADOH) Manufactured Housing and Building Division (MHBD) is the regulatory agency for maintaining standards of quality and safety for manufactured homes, factory-built buildings, mobile homes, and their installation. Arizona Revised Statute § 41-4004(A) (5) allows the State to enter into agreements with local jurisdictions to enforce standards and to act on the State's behalf for installation inspection and permitting. The Inspection Service Agreement ("ISA") program has been in existence since 1980. Currently, there are 54 local jurisdictions throughout the State, which include several counties that have signed ISAs with our Department.

The Board of Manufactured Housing establishes a schedule of fees annually. The current Fee Schedule for the installation permit is a maximum of \$360 per manufactured home permit issued which includes up to three (3) inspections and allows an additional pre-paid charge of \$120.00 for each additional inspection. On July 1<sup>st</sup>, 2022 a new fee schedule will go into effect which will be \$450. Which will include up to (3) inspections and allows for an additional pre-paid charge of \$150.00 for each additional inspection.

Arizona conservatively anticipates a growth increase of 3% per year over the next two fiscal years, and possibly increasing growth at the National anticipated level of up to 10%.

Some of the benefits of a partnership with the State through an ISA include:

1. Increased revenue for the jurisdiction.
2. Convenience for residents/businesses to purchase permits locally.
3. The advantage of ISA inspectors conducting local inspections at the same time as an installation inspection, reducing time and travel costs to the jurisdiction.
4. Improved communication on zoning requirements for all parties.
5. Better communication between consumers, retailers, installers, and the jurisdiction.
6. Increased opportunity to identify unlicensed installers working within the jurisdiction.

7. State support on code-related questions for your inspectors.
8. Annual installation code training for ISA inspectors.

I have reviewed the previous year's numbers that have been reported to this agency within your area. I have also reviewed the previous agreements that were in place. With that being said, this department is very interested in starting a new agreement and having a new partnership for five (5) years. This department has tried very hard to shorten the contract which is attached.

Please let me know the intentions of your department and the Inspection Service Agreement.

If your department does plan on signing the new agreement, you can do it electronically and send me back the agreement via email.

If you have any questions or concerns please let me know.

Sincerely

**Ryan Paris**  
Local Jurisdiction ISA Program Manager  
Arizona Department of Housing  
Manufactured Housing and Building Division

**INSPECTION SERVICES AGREEMENT**

**BETWEEN**

**ARIZONA DEPARTMENT OF HOUSING**

**AND**

**TOWN OF SPRINGERVILLE**

**TO ENFORCE INSTALLATION STANDARDS**

This **AGREEMENT** (“Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the **ARIZONA DEPARTMENT OF HOUSING** (“ADOH”) and the **TOWN OF SPRINGERVILLE** (“Community Development”).

**WHEREAS**, pursuant to Arizona Revised Statutes (A.R.S.) § 41-4002 the purpose of ADOH is to maintain standards of quality and safety for manufactured homes, factory-built buildings, mobile homes, and the installation of the same.

**WHEREAS**, A.R.S. § 41-4004 (A) (5) directs ADOH to enter into agreements with local enforcement agencies to enforce the installation standards in their respective jurisdictions consistent with the installation standards of ADOH; and

**WHEREAS**, it is the desire of both parties to eliminate unnecessary duplication of inspections regarding installation standards within the Agency’s jurisdiction;

**NOW, THEREFORE**, in consideration of the premises and mutual promises and undertakings herein contained, and for other good and valuable consideration, the parties agree as follows:

1. Monitoring and Enforcement. For the duration of this Agreement, the Agency will monitor and enforce the installation standards set forth in A.R.S. § 41-4004 (A)(4) and Arizona Administrative Code (A.A.C.), including but not limited to, R4-34-102, R4-34-204, R4-34-606 and R4-34-801 as they apply to installation standards and accessory structures.
2. Term. The term of this Agreement shall be for five (5) years from the date of this Agreement.
3. Standards of Performance. In exercising the authority delegated hereunder the Agency shall perform to the same standards of performance that the law imposes upon ADOH in exercising the authority described in section 1 hereof. In addition, the Agency shall not approve any installation unless the installer affixes a State Insignia of Approval as required by A.A.C. R434-802 (A) and pays to the Agency the fee established by ADOH pursuant to the authority by A.A.C. R4-34-501.



4. Reporting. The Agency in this Agreement shall complete electronic reporting to ADOH via an online portal. A copy of each issued permit and corresponding installation inspection reports for mobile homes, HUD manufactured homes or factory built buildings shall be submitted within the portal. All permit and inspection activity shall be on submitted once per week if not reported to ADOH on a daily basis.
5. Fees Charged by the Agency. Permit fees charged by the Agency shall be the same as the Fee Schedule created by ADOH pursuant to its authority under A.R.S. § 41-4010 (A) (4), A.R.S. § 41-4010 (A) (5) and A.A.C. R4-34-501 and no more than permitted by R4-34-801(E). All fees collected by the Agency shall be kept by the Agency as compensation for the services performed by the Agency under this Agreement. The Agency shall not be entitled to any other compensation for services rendered by it under this Agreement.
6. Termination. Either party may terminate this Agreement at any time without cause by giving the other party thirty (30) days written notice prior to the date of termination. Additionally, ADOH may terminate this Agreement immediately and without notice, if ADOH determines that the installation standards required in the Agreement are not being maintained, or that local fees are not consistent with the inspection fees established by the Board of Manufactured Housing.
7. Qualifications of Personnel. The personnel that perform the functions delegated to the Agency in paragraph 1 hereof shall each have no less than one year of experience as a building code inspector or manufactured housing installation inspector.
8. Inspector Training. All Agency Inspectors performing under this Agreement shall participate in required initial and/or periodic training as set and coordinated by the State.
9. Duties of ADOH. Should ADOH require inspections of any portion of the installation of mobile, manufactured homes, accessory structures or factory built buildings not required by the Rules referred to herein and not covered under this Agreement, ADOH shall be responsible for the inspections and enforcement thereof.
10. Notices. All notices shall be mailed or delivered to the party to receive such notice to the following address.

- a. If intended for ADOH to:

Arizona Department of Housing  
Manufactured Housing and Building Division  
1110 West Washington, Suite #280 Phoenix,  
AZ 85007-2935

Attn: Tara Brunetti



Title: Assistant Deputy Director Phone:  
(602) 771-1035

b. If intended for Agency, to:

Town of Springerville  
418 E Main Street  
Springerville AZ 85938

Attn: Tim Rasmussen  
Title: Director  
Phone: 928-338-2656 x227

11. Interpretation and Amendments. This Agreement contains the entire agreement between the parties hereto. This Agreement shall not be amended or modified in any manner, except by an instrument in writing signed by the parties hereto.
12. Headings. Headings are for convenience only and are not to be construed as part of this Agreement.
13. Invalidity of a Term. The parties agree that in the event any term, covenant or conditions herein contained should be held to be invalid or void, the invalidity of any such term, covenant or condition shall in no way affect any other term, covenant or condition of this Agreement.
14. Dispute. In the event of any dispute between the parties under this Agreement, the parties agree that they shall submit the dispute to arbitration pursuant to A.R.S. §§ 12-133(D) and 12-1518.
15. Inspection and Audit. Pursuant to A.R.S. §§ 35-214 and 35-215, all books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by the State of Arizona for five (5) years after completion of this Agreement. Such records shall be produced at the Auditor General's Office or such other office as the parties hereto may mutually agree within a reasonable time after request.
16. Conflict of Interest. The parties acknowledge that this Agreement is subject to cancellation by the Governor of Arizona pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein.
17. Prohibition Against Discrimination. In the event that it applies, the parties agree to comply with the Arizona Governor's Executive Order No. 2009-09.
18. Governing Law and Venue. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. The exclusive venue for any litigation,

arbitration, administrative hearing or the like concerning this Agreement or any matter arising therefrom shall be in Maricopa County, State of Arizona.

19. Unavailability of Funding. Every payment or financial obligation of the parties under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by any party at the end of the period for which funds are available. No liability shall accrue to any party in the event this provision is exercised, and neither ADOH nor Agency shall be obligated or liable for any future payments nor for any damages as a result of termination under this paragraph.
20. E-verify. To the extent applicable under A.R.S. § 41-4401, each party and its respective subcontractors warrant compliance with all federal immigration laws and regulations that relate to its employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). Each party has the right to inspect the papers of the other party or its subcontractors participating in this Agreement and may result in the termination of the Agreement by a non-breaching party under terms of this Agreement.
21. Antitrust Violations. To the extent applicable, Agency assigns to the Department any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Agency toward fulfillment of this Agreement.
22. Boycott of Israel. To the extent applicable and permitted by law, Agency warrants that it is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of goods or services from Israel as defined by A.R.S. § 35-393.01, as may be amended from time to time.

**IN WITNESS WHEREOF**, the parties hereto agree to carry out the terms of this Agreement and have executed this Agreement the day, month and year first written above.

ARIZONA DEPARTMENT OF HOUSING:

TOWN OF SPRINGERVILLE

Names: \_\_\_\_\_

Name: \_\_\_\_\_

Tara Brunetti, Asst. Deputy Director  
Arizona Department of Housing

Title:  
\_\_\_\_\_

ATTEST: Name, Title

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Tim Rasmussen, Town Manager  
**DATE:** May 16, 2023  
**SUBJECT:** Motor Vehicle Lease Agreement

**SUGGESTED MOTION:**

I move we approve the Motor Vehicle Lease Agreement between the Town of Springerville and the Town of Eagar.

**STAFF REPORT**

The Town of Springerville purchased a fire truck through the MPC (municipal property corporation). The MPC then leased it to the Town for \$1.00 per year. The Town of Eagar will now be sub leasing the truck.

This agreement has been reviewed by our Town Attorney.

**MOTOR VEHICLE LEASE  
AGREEMENT**

**BETWEEN**

**TOWN OF SPRINGERVILLE**

**AND**

**TOWN OF EAGAR**

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_ 2023

**BETWEEN**

TOWN OF SPRINGERVILLE [Hereinafter referred to as the “Lessor” which article shall wherever the context so admits include its assigns and successor in title];

**AND**

TOWN OF EAGAR [hereinafter referred to as the “Lessee” which article shall wherever the context so admits include its assigns and successor in title];

**RECITALS;**

1. Whereas the Lessor is the owner of a KME- FIRETRUCK, VIN# 1K9AF428XDN058422
2. Whereas the Lessor is desirous of leasing and the Lessee has agreed to lease the aforesaid motor vehicle solely for those joint purposes as outlined in the Shared Services IGA, dated January 24, 2023

**NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:**

**1. RENTAL**

The motor vehicle is hereby leased at a yearly rate of US \$1.00 payable yearly on the 1st day of January each year.

**2. DURATION**

The agreement shall endure for a period of one year commencing on the date of the execution of this agreement and shall then expire unless renewed by the mutual agreement of the Parties.

**3. PURPOSE**

The leased vehicle shall only be used for those joint purposes as outlined in the Shared Services IGA, executed January 24, 2023.

**4. THE LESSORS OBLIGATIONS**

The Lessor hereby agrees:

- 4.1 To grant the Lessee exclusive use and possession of the motor vehicle during the duration of this agreement, save as is provided for by the agreement;
- 4.2 To grant the Lessee quiet possession of the motor vehicle;

- 4.3 To be responsible for the shared costs related to normal service, repair, fair wear and tear of the motor vehicle allocated pursuant to the Cost Sharing Allocation Percentage (CSAP) as described in section 9 of the Shared Services IGA, dated January 24, 2023;
- 3.4 To be responsible for shared costs relating to fuel, tire puncture and oil topping up between services as well as any costs of parking fines and towing expenses for illegal parking pursuant to the Cost Sharing Allocation Percentage (CSAP) as described in section 9 of the Shared Services IGA, dated January 24, 2023;

## **5. THE LESSEE'S OBLIGATIONS**

The Lessee hereby agrees:

- 5.1 To keep the motor vehicle comprehensively insured with a reputable insurance company throughout the duration of this agreement;
- 5.2 To ensure that the motor vehicle is used in a skillful and proper manner and only driven by persons that bear a valid driving permit;
- 5.3 To ensure that no alterations are made to the motor vehicle or any component removed unless it is immediately replaced by the same component or by one of the same like, make and model or an improved or advanced version;
- 5.4 To report to the nearest Police and inform the Lessor within 48 (forty-eight) hours of any damage to or loss of the motor vehicle;
- 5.5 To be responsible for shared costs relating to fuel, tire puncture and oil topping up between services as well as any costs of parking fines and towing expenses for illegal parking pursuant to the Cost Sharing Allocation Percentage (CSAP) as described in section 9 of the Shared Services IGA, dated January 24, 2023;
- 5.6 To yield the vehicle to the Lessor in good mechanical condition on the expiration of the contract, save for normal wear and tear of the same;
- 5.7 To be responsible for the shared costs of normal service, repair, fair wear and tear of the motor vehicle pursuant to the Cost Sharing Allocation Percentage (CSAP) as described in section 9 of the Shared Services IGA, dated January 24, 2023.

## **6. TERMINATION OF THE AGREEMENT**

- 6.1 The Lessee shall have the right to terminate this Agreement, upon it giving the Lessor 1 (one) months' notice in writing.
- 6.2 The Lessor shall have the option to terminate this Agreement upon giving

the Lessee 1 (one) months' notice in writing and upon the Lessor refunding any rental fees paid in advance, given the fact that rent is payable 1 year in advance, over and above the notice period.



## **7. NOTICES**

Any notice to the Lessor shall be sufficiently served if sent by registered post to the TOWN OF EAGAR or TOWN OF SPRINGERVILLE or on any known agent authorized by him and notified to the Lessee as authorized to receive notices on his behalf.

## **8. FORCE MAJEURE**

Neither party to this Agreement shall be liable for failure to perform any of its obligations hereunder if prevented from doing so by reason of force majeure.

## **9. ENTIRE AGREEMENT**

This Agreement together with the schedules and annexes hereto constitutes the entire agreement and understanding between the Parties and supersedes all previous agreements, understandings and/or representations between the Parties.

## **10. WAIVER OF REMEDIES**

No forbearance, delay of indulgence by either Party in enforcing the provisions of this Agreement shall prejudice or restrict the rights of either Party nor shall any waiver of its rights operate as a waiver of any subsequent breach and no right, power or remedy herein conferred upon or reserved for the Party is exclusive of any other, power or remedy available to the Party and each such right, power or remedy shall be cumulative.

## **11. ASSIGNMENT & CHANGE IN OWNERSHIP/MANAGEMENT ,**

- a. The Lessor shall not assign or transfer its obligations and or rights under this Agreement to any third party, whether an associated entity or not, whether in whole or in part without the prior written consent of the Lessee.
- b. The Lessor shall immediately notify Lessee of any change of ownership or management of the Lessee's business.

## **12. HEADINGS**

The headings to the clauses of this Agreement are for the ease of reference only and shall not affect the interpretation or construction of the Agreement.

**13. GOVERNING LAW**

This Agreement shall in all respects be governed and construed in accordance with the Laws of Arizona.

**14. RESOLUTION OF DISPUTES**

Any dispute arising between the Parties shall be determined by a court of competent jurisdiction in Apache County and may upon agreement between the Parties be submitted for arbitration.

**IN WITNESS WHEREOF** the Parties hereto have caused this Agreement to be executed by its duly authorized representatives as of the day and year first above written.

**SIGNED BY TOWN OF SPRINGERVILLE**

Signature: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_

2023

**SIGNED for and on behalf of TOWN OF EAGAR**

Name:      Signature: \_\_\_\_\_

This \_\_\_\_\_ Day of \_\_\_\_\_ 2023

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Tim Rasmussen, Town Manager  
**DATE:** May 16, 2023  
**SUBJECT:** FEE SCHEDULE – Removing "Zoning Code Book"

**SUGGESTED MOTION:**

I move we remove Zoning Code Book from the Town of Springerville Fee Schedule.

**STAFF REPORT**

**Zoning Code Book**

Within the Town of Springerville's Fee Schedule in the Community Development section, the Town provides a Zoning Code Book which is Title 17 of the Town Code. The most current and accurate way to view the Town Code is on-line at the Municode website. It is free to view and print out.

[https://library.municode.com/az/springerville/codes/code\\_of\\_ordinances](https://library.municode.com/az/springerville/codes/code_of_ordinances)

**SPRINGERVILLE  
CURRENT  
FEE  
Schedule**

Commercial		Processing	150.00
Manufactured Home		Per year	500.00
Modular Home (Residential)		Business, vendor/pedler licenses	
Modular Building (Commercial)		Permit	
FBB Residential			100.00
Inspection Fee:		Per quarter	50.00
Mandatory Inspection (2)	94.00	For 10 days	25.00
Each additional inspection	47.00	Conditional use permit	125.00
Electric Meter Inspection	47.00	Sign permit	25.00
(Included with all structures with electrical service)		Tower permit	500.00
		Special event permit	100.00
<b>Building Permit Fee:</b> Fees will vary in accordance with BC/UBC Building Valuation Data - February 2015 Charts and Formulas adopted in Ord. 2015-005			
<b>Extension Fee:</b> Six Month Permit Extension	82.00		
<i>Construction without permit twice the cost</i>			

**COMMUNITY DEVELOPMENT**

ZONING		SUBDIVISIONS	
Variance	200.00	Subdivision	400.00
Rezone request	200.00	Per subdivision lot	10.00
Appeals	200.00	Amendments/Reversions	300.00
Zoning code book	50.00	Minor landsplit application	200.00
Zoning/Town maps	15.00		
Abandonment of easements	200.00		
MARIJUANA BUSINESSES		SEXUALLY ORIENTED BUSINESSES	
Conditional use permit	125.00	Business application	1,000.00
Business license/Investigation (one time fee)	500.00	Annual renewal	500.00
Business license annual fee	50.00	Employee license application	250.00
Employee permit/license fee	250.00	Employee annual renewal	250.00
<i>All fees for medical marijuana dispensaries are the sole responsibility of the business owner</i>		Escort application	250.00
		Escort annual renewal	250.00

**ADMINISTRATION**

PARKS		CASA MALPAIS	
Camada rental (all parks)	25.00	Tour for adult (13-59)	12.00
Camada cleaning deposit (refundable)	50.00	Tour for senior (60 and over)	10.00
Rooms/Facilities (per day)	100.00	Tour for child (4-12)	5.00
Rooms/Facilities cleaning deposit (refundable)	50.00	Tour (0-3)	Free
<i>No charge for government, non-profits</i>		Family rate (parents & children under 18)	25.00

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Tim Rasmussen, Town Manager  
**DATE:** May 16, 2023  
**SUBJECT:** Discussion and possible action to appoint a  
Town Attorney providing legal services to the  
Town

**SUGGESTED MOTION:**

I move we appoint \_\_\_\_\_ as the Town Attorney.

**STAFF REPORT**

Tosca Henry, our current town attorney, notified the Town on March 22, 2023 that she was taking a sabbatical from private practice and going to full time employment with one municipality. The Town issued out a RFQ for a Town Attorney. The submittal deadline was May 1, 2023 @ 4PM.

The Town received two RFQ's.

- Pierce Coleman
- Magnum, Wall, Stoops & Warden, P.L.L.C.

## REQUEST FOR QUALIFICATIONS FOR TOWN ATTORNEY/LEGAL SERVICES

The Town of Springerville is accepting qualification statements from interested attorneys or law firms for services related to providing legal assistance to the Town.

Respondents to the Request for Qualifications (hereinafter referred to as RFQ) a proposal to the Town Clerk's Office by 4:00 pm (Arizona time) on **Monday, May 1, 2023**. Qualifications can be delivered or mailed to the Town Clerk Office, Town of Springerville, 418 E Main Street Springerville, AZ 85938 or via email to [kmiller@springervilleaz.gov](mailto:kmiller@springervilleaz.gov).

Further information on this process may be obtained through Tim Rasmussen, Town Manager whom you may contact via email at [trasmussen@springervilleaz.gov](mailto:trasmussen@springervilleaz.gov) or by telephone at (928) 333-2656 ext. 226.

The Statement of Qualifications must address the following criteria:

1. Name of firm, owner, address and telephone number.
2. Personnel qualifications. Identify the key Attorney who will take the lead as the main point of contact for the Town on matters typically assigned to the Town Attorney; provide their resume and summarize their experience. Provide the same for the other attorneys (if any) in the firm who may assist with the provision of services.
3. Provide specialized legal services competence including information about the attorney and firm's experience in providing legal services to municipal organizations. Provide at least two references from these organizations including firm names, contact person and phone numbers.
4. Provide information about the attorney and firm's capacity and capability to perform on short notice and in a timely manner. If the Town Attorney is not available, provide other means of responding to requests.
5. Describe the attorney and firm's approach to communicating with the Town in regard to progress reports, status reports, recommendations, status of opinions, etc.
6. Describe the attorney or firm's understanding of the scope of work.
7. Provide a plan for service delivery / work schedule.
8. The attorney or firm, by submitting a proposal, certifies that, to the best of its knowledge or belief, no elected or appointed official of the Town is financially

interested, directly or indirectly, in their form or in the purchase of services as described in this RFQ. They also certify that the information contained in the Statement of Qualifications is correct and complete to the best of their knowledge.

9. Please provide an estimate of the costs for providing the services described above. Such costs **may** include a base fee for providing routine opinions and services including attendance at regular Town Council meetings, and additional fees related to non-routine services such as representing the Town in certain lawsuits, providing non-routine opinions and research, etc.

## **GENERAL SCOPE OF SERVICES**

The Town of Springerville is a Council/Manager form of government which provides a wide variety of services to citizens and visitors. These include water, wastewater, police, streets, airport, code enforcement, and other services.

An important part of this governance relies on quality legal services. This scope of services will include the possible appointment of a Town Attorney, who will be appointed by and serve at the will and pleasure of the Town of Springerville Town Council. The purpose of this RFQ is to consider selection of an Attorney/Firm that will act in this capacity.

The legal services under consideration in this Request for Qualifications involve (but are not limited to):

1. Providing a variety of high-quality and timely legal opinions to the Town Council and town staff.
2. Attending regular meetings of the Town Council and occasional special-called meetings.
3. Being intimately familiar with the Town's Code of Ordinances, applicable state and federal laws, and other applicable documents (such as Town Personnel Policies and Procedures).
4. Providing advice to the Town on a variety of legal matters.
5. Representing the Town as Town Attorney in legal matters, including notices of claim.
6. Reviewing and occasionally drafting ordinances, resolutions and other documents as requested by the Town Council.
7. Reviewing and making recommendations on a variety of projects and proposals which have legal ramifications (such as codification of the Town's ordinances, etc.).
8. Maintaining an appropriate relationship with professional organizations in the field of



municipal legal services.

9. Staying abreast of new or proposed state and federal legislation affecting the Town.
10. Researching alternative approaches to resolving legal problems.
11. Assisting and/or advising on the collection of accounts/amounts owed to the Town, delinquent taxes and/or delinquent revenues.

## **GENERAL TERMS AND CONDITIONS OF CONTRACT**

Any Respondent entering into a contract with the Town must agree to a number of general terms and conditions.

1. Compliance with Laws: In performing this contract, Respondent shall comply with applicable laws, ordinances, rules, regulations, and codes of Federal, State and local governments, including, but not limited to, the Arizona Worker's Compensation Act and all Federal and State tax laws. Because respondent will be acting as an independent contractor, the Town assumes not responsibility for Respondent's acts.

The successful Respondent shall comply fully with applicable laws, regulations, and codes governing non-discrimination in public accommodations and commercial facilities including, without limitation, the requirements of the Americans with Disabilities Act and all regulations thereunder.

2. Non-Waiver of Liability: The Town of Springerville, as a public entity supported by tax money, in execution of its public trust, cannot agree to waive any lawful or legitimate right to protect the public treasury and the right of the taxpaying public to recover amounts lawfully due it. Therefore, any Respondent submitting a Submittal herein agrees that it will not insist upon or demand any statement whereby the Town agrees to limit in advance or to waive any right the Town might have to recover actual lawful damages in any court of law under applicable Arizona law. The Town may agree to liquidated damages in lieu of certain delay damages.
3. Applicable Laws: Any and all legal disputes arising under the contract or out of the RFQ herein shall be tried according to the law of the State of Arizona and Respondent shall agree that the venue for any such action shall be in the State of Arizona, County of Apache.
4. Organization Employment Disclaimer: Any contract entered into as a result of this RFQ will not constitute, create, give rise to or otherwise recognize a joint venture, agreement or relationship, partnership or formal business organization of any kind between the parties, and the rights and obligations of the parties shall be only those expressly set forth herein. Respondent will agree that no persons, supplied by it in the performance of the contract, are employees of the Town and further agrees that no rights to the Town's civil service, personnel rules and benefits accrue to such persons.

Respondent shall be responsible for all salaries, wages, bonuses, retirement, withholdings, workers' compensation, unemployment compensation, other benefits, taxes and premium appurtenant thereto concerning such persons provided by Respondent in the performance of the contract, and Respondent shall hold the Town harmless with respect thereto.

5. Transactional Conflicts of Interest: Respondents acknowledge that any contract resulting from this RFQ submittal is subject to cancellation by the Town pursuant to the provisions of A.R.S. 38-511.
6. Confidentiality of Information: Respondent shall treat all information furnished by the Town and the results of the project hereunder as confidential. Respondent shall not disclose such information to others without the prior written consent of the Mayor and Council's authorized representative.
7. Compliance with the Immigration Report and Control Act of 1986 ("IRCA"): Respondent understands and acknowledges the applicability of the IRCA. Respondent agrees to comply with IRCA in performing under any contract contemplated by this RFQ and to permit the Town to inspect Respondent's personnel records to verify such compliance.
8. Insurance: The successful Respondent shall provide the Town with evidence of current professional liability insurance coverage in a form and amounts satisfactory to the Town and in compliance with state law requirements.
9. Fund Appropriation Contingency: Respondent recognizes that any contract entered into shall commence upon the day first provided and shall continue in full force and effect until termination in accordance with its provisions. Respondent herein recognizes that the continuation of any contract after the close of any given fiscal year of the Town, which fiscal year ends on June 30<sup>th</sup> of each year, shall be subject to the approval of the budget of the Town providing for or covering such contract item as an expenditure therein. The Town does not represent that said budget item will be actually adopted, said determination being the determination of the Town Council at the time of the adoption of the budget.